

**Part II – Questions for Contracting States**

A. "Service Section" of the HCCH website	
<p>(4) Is the information contained in the practical information chart for your State complete and up-to-date?</p> <p><i>A practical information chart for most Contracting States is available on the <a href="#">Service Section</a> of the HCCH website under "Central and other Authorities"</i></p>	<p><input type="checkbox"/> Yes – no further action needed.</p> <p><input checked="" type="checkbox"/> No – please specify additions and modifications in the chart at <a href="#">Annex 1</a> to this Questionnaire.</p> <p><input type="checkbox"/> There is no practical information chart for your State – please complete the chart at <a href="#">Annex 1</a> to this Questionnaire.</p>
<p>(5) How useful is the information on the <a href="#">Service Section</a> of the HCCH website?</p>	<p><input checked="" type="checkbox"/> Very useful</p> <p><input type="checkbox"/> Useful</p> <p><input type="checkbox"/> Not useful</p> <p>Comments or suggestions for improvement:</p>

B1. Statistics – <i>incoming</i> requests for service																	
<p>The following questions relate to requests for service <i>addressed to the Central Authority(ies) of your State</i>.</p>																	
<p>(6) How many requests for service have been received annually by the Central Authority(ies) of your State?</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Year</i></th> <th style="text-align: left;"><i>Number</i></th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>178</td> </tr> <tr> <td>2012</td> <td>168</td> </tr> <tr> <td>2011</td> <td>150</td> </tr> <tr> <td>2010</td> <td>157</td> </tr> <tr> <td>2009</td> <td>147</td> </tr> </tbody> </table> <p><input type="checkbox"/> Unknown – please explain:</p> <p>Please note (if possible, for each year) the State(s) from which your State received the most requests for service:                  2013 <a href="#">Spain</a>                  2012 <a href="#">Spain</a>                  2011 <a href="#">Spain</a>                  2010 <a href="#">Spain</a>                  2009 <a href="#">Spain</a></p>	<i>Year</i>	<i>Number</i>	2013	178	2012	168	2011	150	2010	157	2009	147				
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2012	168																
2011	150																
2010	157																
2009	147																
<p>(7) For requests for service received in 2012, please complete the following table</p> <p><i>The time for execution is the time that lapses between the Central Authority(ies) of your State receiving a request for service and the relevant authority of your State forwarding the Certificate of Service to the applicant in the requesting State</i></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><i>Number</i></th> </tr> </thead> <tbody> <tr> <td>Executed in less than 2 months</td> <td></td> </tr> <tr> <td>Executed in 2-4 months</td> <td></td> </tr> <tr> <td>Executed in 4-6 months</td> <td></td> </tr> <tr> <td>Executed in 6-12 months</td> <td></td> </tr> <tr> <td>Executed in more than 12 months</td> <td></td> </tr> <tr> <td>Returned unexecuted (Art. 13)</td> <td></td> </tr> <tr> <td>Cases currently pending</td> <td></td> </tr> </tbody> </table>		<i>Number</i>	Executed in less than 2 months		Executed in 2-4 months		Executed in 4-6 months		Executed in 6-12 months		Executed in more than 12 months		Returned unexecuted (Art. 13)		Cases currently pending	
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B2. Statistics – *outgoing* requests for service

The following questions relate to requests for service *sent by the forwarding authorities of your State to the Central Authorities of other Contracting States* (the response to the following questions may require consultation with the (main) forwarding authorities in your State).

(8) How many requests for service have been sent annually by the authorities of your State?	<table border="1"> <thead> <tr> <th><i>Year</i></th> <th><i>Number</i></th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>06</td> </tr> <tr> <td>2012</td> <td>07</td> </tr> <tr> <td>2011</td> <td>06</td> </tr> <tr> <td>2010</td> <td>8</td> </tr> <tr> <td>2009</td> <td>6</td> </tr> </tbody> </table>	<i>Year</i>	<i>Number</i>	2013	06	2012	07	2011	06	2010	8	2009	6
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	2013	06											
2012	07												
2011	06												
2010	8												
2009	6												
<input type="checkbox"/> Unknown – please explain:													
Please note (if possible, for each year) the State(s) to which your State sent the most requests for service: Spain													
(9) Is your State experiencing any problems with the timely execution of requests for service sent to other Contracting States?	<input type="checkbox"/> Yes – please specify the problem and suggest solutions:  <input checked="" type="checkbox"/> No												

## C. General appreciation of the Service Convention

(10) How does your State rate the general operation of the Convention?	<input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
(11) Does your State consider there to be any positive or problematic aspects of the operation of the Convention?	<input checked="" type="checkbox"/> Yes – please specify (including any suggestions for improvement):  Certain Contracting States do not accomplish requests with the corresponding translation.  <input type="checkbox"/> No

## D. Case law and reference work

(12) Have any decisions on the interpretation or application of the Service Convention been rendered by the judicial authorities of your State since the publication of the current edition of the Service Handbook in 2006, and which your State has not previously reported to the Permanent Bureau?	<input type="checkbox"/> Yes – please submit a copy of each decision (or a link to an online version) with the response to this Questionnaire <i>Please note: If the decision is in a language other than English or French, please provide, if possible, a summary of the decision in either of these languages.</i>  <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown
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<p>(13) Have any works on the Service Convention been recently published in your State that do not already appear on the <a href="#">Service Section</a> of the HCCH website (under “<a href="#">bibliography</a>”) or in the bibliography of the current edition of the Service Handbook?</p>	<p><input type="checkbox"/> Yes – please provide the citation for each work:</p> <p><input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Unknown</p>
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E. Use of information technology	
<p>(14) Has your State received or sent any requests for service under the Service Convention by electronic means (<i>e.g.</i>, by fax, e-mail or secure online platforms)?</p>	<p><input type="checkbox"/> Yes – please specify the number of cases and indicate the other States involved:</p> <p><input checked="" type="checkbox"/> No – please specify whether your State acts upon requests for service received in electronic form, and what (if anything) prevents your State from sending requests for service by electronic means:</p>
<p>(15) Have there been any recent developments (incl. cases) in your State regarding the service of judicial documents by fax, e-mail, social networking sites, or other electronic means?</p>	<p><input type="checkbox"/> Yes – please specify the relevant legislation and / or case law (please provide a short summary of the case(s)) and the type of electronic means used:</p> <p><input checked="" type="checkbox"/> No</p>
<p>(16) Has your State received or sent requests for service under the Service Convention that expressly requested for the documents to be served by fax, e-mail, social networking sites, or other electronic means?</p>	<p><input type="checkbox"/> Yes – please specify:</p> <p><input checked="" type="checkbox"/> No</p>

F. Topics for the agenda of the Special Commission meeting	
<p>(17) Are there any specific topics or practical issues that your State would like to have addressed at the Special Commission meeting concerning the Service Convention?</p>	<p>Please specify:</p>