

**HCCH Budget - Overview of Expenses**

Date: 23 January 2024

**Financial Year 2023-2024**

Period 1 July 2023 - 31 December 2023

Article number and name	Actuals FY69		Budget FY69	
	Amount (debit)	Amount (credit)	Amount (debit)	Amount (credit)
<b>Operational expenses</b>				
400010 - 1A Salaries and allowances	1,327,893.32		2,858,900.00	
400020 - 1B Social benefits and insurances	22,407.89		198,800.00	
400021 - 1C Home leave	965.41		10,500.00	
400031 - 1F ISRP administration	3,067.40		6,500.00	
400035 - 1G External support (operational/legal)	37,699.50		88,500.00	
400042 - 2A Rent	150,004.95		194,000.00	
400077 - 2B Service	55,582.02		76,500.00	
400078 - 2C Insurance	7,371.93		11,800.00	
400079 - 2D Cleaning	11,677.12		27,000.00	
400082 - 2E Office supplies	3,135.60		12,000.00	
400086 - 2F Telecommunication/postage	3,474.24		10,000.00	
400088 - 3A IT support/maintenance	37,775.67		50,000.00	
400089 - 3B IT software licences/hardware	24,975.53		63,000.00	
400090 - 3C IT internet/website(s)	6,446.89		13,500.00	
400132 - 4A Lease/production supplies	38,535.28		77,500.00	
400133 - 4B External design, lay-out	342.44		1,000.00	
400143 - 5A Subscriptions	10,192.19		13,000.00	
400144 - 5B Purchases	3,561.51		6,500.00	
400145 - 6A External translators (French)	25,317.60		38,500.00	
400146 - 6B External translators (Spanish)			23,500.00	
400157 - 7 PB missions	27,440.71		71,500.00	
400159 - 8A Bank fees	1,035.88		5,000.00	
400160 - 8B Audit fees	47,400.00		49,000.00	
400161 - 9 Representation (incl. for international meetings)	8,797.13		18,000.00	
402002 - 10 Overhead reimbursements iSupport/eCODEX				29,000.00
402003 - 11 Unforeseen			3,500.00	
410204 - 12A Venue (CGAP)			72,650.00	
410205 - 12B Interpretation EN/FR (CGAP)			22,850.00	
410206 - 12C Additional personnel/moving (CGAP)			9,150.00	
410207 - 12D Venue (CDR)			9,500.00	
410208 - 12E Interpretation EN/FR (CDR)			5,100.00	
410209 - 12F Additional personnel/moving (CDR)			900.00	
410210 - 12G Venue (SC and other meetings)	85,357.20		94,000.00	
410211 - 12H Interpretation EN/FR (SC and other meetings)	27,765.09		32,700.00	
410212 - 12I Additional personnel/moving (SC and other meetings)	12,448.43		12,600.00	
410254 - 13 On-site meetings (PB) - incl. additional personnel	953.80		3,000.00	
410256 - 14A Supplies and facilitation	6,484.40		7,000.00	
410263 - 14B Travel consultants and external experts	1,966.52		2,500.00	
Reserved for fund allocations in accordance with Budget				
400030 - 1D Fund relocation				
400028 - 1E Fund Staff Rules (HR matters not covered in other Art.)			25,000.00	
400080 - 2G Fund maintenance/equipment				
400127 - 3D Fund IT/equipment				
400141 - 4C Fund recueil				
400033 - Expenses to be covered by HR fund	987.50			
400034 - Expenses to be covered by relocation fund				
400081 - Expenses to be covered by maintenance/equipment fund				
400128 - Expenses to be covered by IT/equipment fund				
400142 - Expenses to be covered by recueil fund				
	1,991,063.15	0	4,224,950.00	29,000.00
<b>TOTAL</b>	<b>1,991,063.15</b>		<b>4,195,950.00</b>	
<b>Pension expenses</b>				
430322 - 15 Retirement or survivor's pensions	363,438.65		587,700.00	
Additional retirement or survivor's cost absorbed by PRF	tbd			
430331 - 16 Pension Administration costs ISRP	6,765.15		17,700.00	
430332 - 16b PRF expenses	32,649.72			
Expenses absorbed by PRF	tbd			

\*The information reflected in this overview will continue to evolve over the next months and expenditure is not distributed evenly throughout the Financial Year (FY); total expenditure relating to a budget article over a full FY should thus not be extrapolated from this overview. These actuals form the basis of the Secretary General's financial management of the Budget and the Organisation's work programme over the remaining months of the FY.

Expenditure that is likely to be eligible to be covered by a fund is currently held in the related fund. If required, these items will be assessed and processed in the funds at the end of the FY.

An unaudited report of the accounts with the implementation of the full FY will be provided to Members within three months of the end of the FY as per Article 14 of the Financial Regulations.

The accounts will subsequently be submitted for auditing within six months of the end of the FY as per Article 14 of the Financial Regulations.