

Special Commission on the practical operation of the Apostille Convention

Meeting of 5 – 8 October 2021
REVISED DRAFT AGENDA

Two sessions per day with a 20 min break.

	Time Zone	Session 1	Session 2
Buenos Aires	ART	07:00 – 08:20	08:40 – 10:00
The Hague	CEST	12:00 – 13:20	13:40 – 15:00
Hong Kong SAR	HKT	18:00 – 19:20	19:40 – 21:00

The agenda will be treated with flexibility and may be modified in light of ongoing discussions.

References to the Questionnaire refer to Prel. Doc. No 2.

References to the Handbook refer to the draft of the second edition in Prel. Doc. No 3 REV.

Tuesday 5 October	
Time	Item
Session 1	<ol style="list-style-type: none">1. Opening of the meeting<ol style="list-style-type: none">i. Remarks from President of the Netherlands Standing Government Committee on Private International Lawii. Election of Chairiii. Remarks from the Secretary General of the HCCHiv. Adoption of the agendav. Information and announcements2. Overview from the PB<ol style="list-style-type: none">i. Key findings from the 2021 Questionnaire <i>Prel. Doc. No 1, Prel. Doc. No 2</i>ii. Report on PB Convention assistance <i>Info. Doc. No 1</i>iii. Report on the previous C&Rs <i>Info. Doc. No 2</i>
Session 2	<ol style="list-style-type: none">3. Ceremony for 60th Anniversary of the Apostille Convention<ol style="list-style-type: none">i. Deposits of instrument of accessionii. Updates from delegations preparing to join the Conventioniii. Updates from delegations on the occasion of the 60th anniversary

Time	Item
Session 1	<p>4. Operation of the Convention</p> <ul style="list-style-type: none"> i. Updates from delegations on the impact of COVID-19 <i>Including comments on change in work practices, volume of Apostilles, and Apostilles on vaccination certificates.</i> ii. Authentication requirements prior to the issuance of an Apostille <i>Including the intermediate certification of documents.</i> Questionnaire reference: paras 18–20 Handbook reference: paras 13–15 iii. Role of diplomatic missions in the issuance of an Apostille Questionnaire reference: para. 10 Handbook reference: paras 54–57 <p>5. Scope of the Convention</p> <ul style="list-style-type: none"> i. Notarised private documents <i>Including official certificates, educational documents, foreign language documents, offensive documents, and notarised translations.</i> Handbook reference: paras 116–120, 148–151, 163–165, 172–173, 184–185 ii. Documents executed by diplomatic or consular agents <i>Info. Doc. No 3</i> Questionnaire reference: paras 12–15 Handbook reference: paras 124–131 iii. Documents dealing directly with commercial or customs operations <i>Info. Doc. No 3</i> Questionnaire reference: paras 13–17 Handbook reference: paras 132–136
Session 2	<p>6. Publications</p> <ul style="list-style-type: none"> i. Handbook, 2nd Edition <i>Prel. Doc. No 3 REV</i> ii. Multilingual model certificates <i>Prel. Doc. No 4</i> iii. Other publications <i>Including the Apostille Section of the HCCH website, ABCs of Apostilles, and Brief Implementation Guide.</i>

Thursday 7 October

Time	Item
Session 1	<p>7. Developments on the e-APP</p> <ul style="list-style-type: none"> i. Updates from 12th e-APP Forum <i>Prel. Doc. No 5</i> ii. Updates from delegations on e-APP implementation <p>8. Experts' Group on the e-APP and New Technologies</p> <ul style="list-style-type: none"> i. Report from the Chair <i>Prel. Doc. No 6</i> ii. Key Principles and Good Practices <i>Prel. Doc. No 7</i> iii. Development of an online forum <i>Prel. Doc. No 8</i> iv. e-APP notification system <i>Info. Doc. No 4</i>
Session 2	<p>9. Operation of the e-APP</p> <ul style="list-style-type: none"> i. Issuing Apostilles on electronic public documents Questionnaire reference: paras 41–43, 46 Handbook reference: paras 152–154 ii. Recognising digital certificates <i>Prel. Doc. No 9</i> Questionnaire reference: para. 48 Handbook reference: paras 333–337 iii. Accepting e-Apostilles Questionnaire reference: para. 52 Handbook reference: paras 281, 298–303

Friday 8 October

Time	Item
Session 1	<p>10. Other matters</p> <ul style="list-style-type: none"> i. Privacy and data protection <i>Prel. Doc. No 10</i> ii. Future planning <i>Including the next meeting of the Special Commission.</i> iii. Any other business
Session 2	<p>11. Adoption of Conclusions & Recommendations</p>