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CIVIL JUSTICE PROGRAMME
of the EUROPEAN UNION

iSupport
cross-border recovery
of maintenance obligations
pour le recouvrement
transfrontière des
obligations alimentaires

iSupport Functionality Working Group (1) – Meeting 4
Thursday, 5 February 2015, 15h00 UTC (16h00 ECT)

List of Participants (and local time of videoconference)

Participants

Natasha BUTLER (France – 16h00)
Cameron COWPER (Canada – 7h00)
Daphne De WIT (The Netherland– 16h00)
Alisha GRIFFIN (United States of America– 7h00)
Arnaldo JOSÉ ALVES SILVEIRA (Brazil– 13h00)
Pietari KORTEKANGAS (Finland– 17h00)
Haldi KOIT (Estonia– 17h00)
Tanja NIEMI (Finland– 17h00)
Marketa NOVAKOVA (Czech Republic – 16h00)
Inese PLONE (Latvia – 17h00)
Tobias PLUM (Germany – 16h00)
Siri RISNES (Norway– 16h00)
Hannah ROOTS (NCSEA– 7h00)

iSupport Team

Philippe LORTIE
Brigitte VOERMAN
Juliane HIRSCH
Marie VAUTRAVERS

Objectives of the Functionality Working Group (1)

Taking into consideration the advice of the Advisory Board, analyse and take decisions on the functionality issues of the iSupport electronic case management and secure communication system.

Agenda

1. **Roll-call and introductory remarks**

2. **Follow up - last meeting**

3. **Items for discussion / decision**

- **Regulation cases – available forms in iSupport**
- **Convention cases – available forms in iSupport**
- **Other international maintenance cases – availability of certain Convention or Regulation forms**
- **Auto-population of forms by the system**
    - **The data the system will use to populate the forms**
    - **Differences between Convention and Regulation forms**
- **Check of completeness by the system**
    - **All necessary fields must be filled in**
    - **Consequences if not all necessary data has been entered in the system**
- **Steps towards the transmission of the form to the other State**
    - **Printing of a draft form where necessary**
    - **Printing of the form for signature**
    - **Scan of the signed form**
    - **Sending of the electronic form and PDF-Scan through secure communication**
    - **Alternative: sending form by mail**
    - **Identification of all necessary documents to be sent as attachments**
- **Domestic violence cases**
- **Restricted access cases**
- **Identification of the necessary fields in the Regulation Annexes VI and VII (and other forms if time allows – to be circulated later)**

4. **Other items for discussion**

5. **Next videoconference – 9 February 2015, 15h00 UTC (16h00 ETC)**

List of documents necessary to read before this videoconference

- Commented Regulation forms Annex VI and Annex VII (attached).