



Project co-funded by the
CIVIL JUSTICE PROGRAMME
of the EUROPEAN UNION

iSupport

cross-border recovery
of maintenance obligations
*pour le recouvrement
transfrontière des
obligations alimentaires*

iSupport Tender, Maintenance and Governance Working Group (5) **Monday 26 January 2015, 15h00 UTC (16h00 ECT)**

List of Participants (and local time of videoconference)

Participants

Alisha GRIFFIN (United States of America – 7h00)
Hannah ROOTS (NCSEA – 7h00)
Eduardo SPANO JUNQUEIRA DE PAIVA (Brazil – 13h00)
Thomas STEIMER (Switzerland – 16h00)

iSupport Team

Philippe LORTIE
Brigitte VOERMAN
Juliane HIRSCH
Marie VAUTRAVERS
Patrick GINGRAS

Objectives of the Tender, Maintenance and Governance Working Group (5)

Taking into consideration the advice of the Advisory Board, analyse and take decisions on tender, maintenance, governance and business model issues for the drawing up of a tender in the context of the development of the iSupport electronic case management and secure communication system.

Agenda

1. Roll-call and introductory remarks

2. Working Group (5) tentative work programme

Meeting 1 (26 January 2015)

- Successive tenders for development / maintenance or both simultaneously
- Governance and business model issues for discussion / decisions
- Outline of services (including procedures for modifications) for general discussion

Meeting 2 (16 February 2015)

- Governance and business model issues – Discussion of a draft document for the Council on General Affairs and Policy
- Description of services (including procedures for modifications) for discussion / decisions
- Outline of tender and contractual matters for general discussion

Meeting 3 (19 February 2015)

- Governance and business model issues – Finalisation of a document for the Council on General Affairs and Policy
- Description of services (finalisation)
- Outline of deployment plan for general discussion

Meeting 4 (9 March 2015)

- Tender and contractual matters (discussion)
- Deployment plan (discussion)

Meeting 5 (12 March 2015)

- Tender and contractual matters (finalisation)
- Deployment plan (finalisation)

3. Successive tenders for development / tender for maintenance or both

4. Governance and business model issues for discussion / decision

(Report of the 4-5 December 2014 Meeting of the Advisory Board Meeting, paras 65-80)
(See iSupport Business Model Working Paper)

- **Overview of the different roles: Owner, Governing Body, Service Provider**
- **Ownership**
- **Governing Body - Composition**
- **Governing Body – Time of implementation**
- **Governing Body - Mandate**
- **iSupport Legal Officer and IT Coordinator**
- **Service provider**
- **Implementation Costs**
- **Service provider fees – Maintenance and support**
- **Possible future EU funding**

5. Outline of services for general discussion

(See iSupport Outline of Services Working Paper)

6. Other items for discussion

7. Next videoconference – 16 February 2015 15h00 UTC

List of documents necessary for this videoconference

- Report of the 4-5 December 2014 Meeting of the Advisory Board Meeting, attached
- iSupport Business Model Working Paper, attached
- iSupport Outline of Services Working Paper, attached