

Questionnaire relating to the *Convention of 15 November 1965 on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters (Service Convention)*

Responding State:	Slovenia
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I. General Feedback

1. How does your State rate the general operation of the Service Convention?
 - (a) Excellent.
2. How does your State rate the useability of the HCCH [Practical Handbook on the Operation of the Service Convention](#)?
 - (a) Excellent.
3. Does your State's Central Authority have a manual or electronic case management register or system that is used to track incoming requests under the Service Convention?
 - (e) No.
4. If your State's Central Authority has oversight for all outgoing requests, please indicate if there is a system used to track the progress of these.
 - (c) No.

II. Scope of the Convention

5. In the previous five years*, has your State experienced any difficulties in interpreting the scope of the Service Convention?

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(d) No.

A. Extrajudicial documents

6. Is the concept of "extrajudicial documents" (Art. 17) defined in the internal law of your State?
 - (b) No.
7. What types of extrajudicial documents are **transmitted** under the Service Convention by your State?

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III. Operation of the Convention

Requesting State refers to the State from which a request for service is, or will be, issued.

Requested State refers to the State to which a request for service is, or will be, addressed.

8. As the **requested State**, does your State provide assistance to locate a person to be served under the Service Convention?

(The Special Commission, at its 2014 meeting, encouraged Contracting Parties to provide such assistance consistent with their legal and structural capabilities, when able to do so, see C&R No 23.)

- (a) Yes.

“Courts have access to the population register and are authorised on their own initiative or if so requested by a requesting court to acquire information on addresses, when an address stated in a request for service is inaccurate or unknown.”

9. As the **requesting State**, how would your State transmit a document for service upon another State, a State official, or a State-owned company?

- (b) The Service Convention would apply, through:

- (i) Main channel of transmission (Art. 5);
- (ii) Direct diplomatic and consular channel (Art. 8);
- (iv) Indirect diplomatic channel (Art. 9(2));
- (v) Postal channel (Art. 10(a));

10. As the **requested State**, how is a request for service on your State, State official or State-owned company executed?

“In accordance with methods prescribed by our internal law (usually district courts serve documents as the Civil Procedure Code prescribes that they are competent for mutual legal assistance, if a process should be served to a person enjoying immunity, the service shall be effected through diplomatic channels, unless otherwise provided by an international agreement or the Civil Procedure Code of Slovenia)”

11. Does your State serve judicial and extrajudicial documents in the same way?

- (c) Unknown.

A. Main Channel of Transmission (Art. 5)

12. In your State, what are the authorities or who are the persons competent to forward a request for service to a foreign Central Authority?

- (a) Courts / Tribunals.

13. Do outgoing requests for service have to be transmitted through your State’s Central Authority?

- (b) No.

14. As the **requested State**, when no particular method is requested by the applicant, what is the primary / default method of service? (Art. 5(1)(a))

(g) Other.

“Article 89 of the Court Rules: (1) When a request by a foreign court to serve writings is not accompanied by a translation into the Slovenian language, even though required by international treaties or the European union regulations that the writings to be served must be written in the language of the requested country, then the court shall inform the party invited for the first time due to the serving of an act by a foreign court without a translation, that this court act shall be sent by post if the party does not appear in the court at the first invitation and the party shall therefore lose the opportunity to decline to accept this foreign court act, unless otherwise provided for by the law, an international treaty or a European Union regulation. (2) A party who appears in court in order to be served in person with a foreign court act without a translation, shall be informed by the court of the right to decline to accept it. (3) A court shall deliver a foreign writing under the regulations applicable for the deliveries of writings of domestic courts, unless differently requested in a request based on an international treaty, the law or a European union regulation.”

15. In the previous five years*, as the **requested State**, has your State **received** a request with a particular method of service requested by the applicant? (Art. 5(1)(b))

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(b) No.

15.1. If yes, what method of service was requested?

N/A

15.2. If yes, was the requested method of service able to be executed?

N/A

16. In the previous five years*, as the **requesting State**, has your State's forwarding authorities requested a particular method of service? (Art. 5(1)(b))

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(c) Unknown.

16.1. If yes, what particular method of service was requested?

N/A

16.2. If yes, was the requested method of service able to be executed?

N/A

16.3. If yes, were there costs associated with this method of service?

N/A

B. Alternative Channels of Transmission (Arts 8, 9 & 10)

State of origin refers to the State in which proceedings are commenced and where the document to be served originates.

State of destination refers to the State where service is, or will be, effected.

1. Model Form

Use of the Model Form is mandatory for the main channel of transmission. The Special Commission, at its 2009 meeting, urged State Parties to widely encourage the use of the part of the Model Form containing the "Summary", accompanied by the "Warning" (see C&R No 31).

17. As the **State of origin**, does your State use the "Warning" and "Summary" sections of the Model Form when transmitting a request through alternative channels?

(d) Unknown.

18. As the **State of destination**, does your State use the "Certificate" section of the Model Form when informing whether documents have been served (in response to a request received through alternative channels)?

(d) Unknown.

2. Diplomatic and Consular Agents (Art. 8)

19. In the previous five years*, have the diplomatic or consular agents of your State directly effected service of judicial or extrajudicial documents upon a person abroad? (Art. 8(1))

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(a) Yes.

20. In the previous five years*, has service by diplomatic or consular agents of your State been rejected by the addressee? (Art. 8(1))

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(a) Yes.

"Since the Article 8(1) provides that service of judicial documents upon persons abroad effected directly through diplomatic or consular agents service can only be made without application of any compulsion, the service is effected only when the addressee accepts document voluntarily."

3. Diplomatic and Consular Channels (Art. 9)

21. In the previous five years*, has your State used consular channels to forward documents? (Art. 9(1))

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(a) Yes.

22. In the previous five years*, under exceptional circumstances, has your State used diplomatic channels to forward documents? (Art. 9(2))

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(c) Unknown.

4. Postal Channel (Art. 10(a))

23. Has your State (as the **State of destination**) objected to service under Article 10(a)?

(a) Yes.

- 23.1. If an objection has been made under Article 10(a), does your State continue to use postal channels for service as the State of origin, despite the objection?

(a) Yes.

- 23.2. If no objection has been made, does your State, as the **State of destination**, accept the use of postal channels for service from other States of origin that have made an objection under Article 10(a)?

N/A

- 23.3. If no objection has been made, which of the following categories does your State recognise as a "postal channel" under Article 10(a)?

N/A

- 23.4. If no objection has been made, more specifically, would your State consider service by e-mail to be analogous to service by postal channels under Art. 10(a)?

N/A

- 23.5. If no objection has been made, does your State require the documents served to be translated into one of your State's official languages?

N/A

5. Judicial Officers, Officials or other Competent Persons (Art. 10(b))

24. Has your State objected to service under Article 10(b)?

(a) Yes.

24.1. If no objection has been made, which of the following categories does your State recognise as a “judicial officer, official or other competent person” under Article 10(b), either for sending or receiving?

N/A

24.2. If no objection has been made, how does this channel of transmission operate in practice?

N/A

24.3. If no objection has been made, are there costs associated with this channel of transmission?

N/A

6. Person Interested in a Judicial Proceeding (Art. 10(c))

25. Has your State objected to service under Article 10(c)?

(a) Yes.

25.1. If no, which of the following categories does your State recognise as “any person interested in a judicial proceeding” under Article 10(c), either for sending or receiving?

N/A

25.2. If no, how does this channel of transmission operate in practice?

N/A

25.3. If no, are there costs associated with this channel of transmission?

N/A

C. Refusal to Execute Request (Art. 13)

26. In the previous five years*, has your State refused a request for service on grounds of infringing “sovereignty or security”?

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(b) No.

27. In the previous five years*, has a request from your State been refused on grounds of infringing “sovereignty or security”?

*If your State has become a Party to the Convention during the previous five years, responses to this questionnaire should reflect the period of time, commencing from when the Convention entered into force in your State.

(b) No.

IV. Use of Information Technology

In 2019, the PB circulated a questionnaire on the use of information technology in relation to the operation of the Service Convention. That survey was concluded prior to the COVID-19 pandemic. The questions below seek information from Contracting Parties on the use of technology and in light of the pandemic.

28. Has your State taken any steps (including through legislation) to enable or increase the use of technology to facilitate the operation of the Service Convention, including in response to the COVID-19 pandemic?

(b) No.

29. Do the forwarding authorities of your State transmit requests under the Service Convention electronically?

(b) No.

29.1. If yes, what methods of transmission do the forwarding authorities of your State use?

N/A

30. Does your State's Central Authority accept requests under the Service Convention transmitted electronically in circumstances where **only** an electronic copy is provided (and where a paper copy is not subsequently provided)?

(b) No.

30.1. If yes, what methods of transmission does your State accept?

N/A

30.2. If no, please provide further information about why this is not yet possible.

“Service of documents can be carried out via the e-Justice (e-Sodstvo) website, which is administered by the Supreme Court of the Republic of Slovenia, to users’ secure e-mail addresses. Electronic service is permitted in civil procedure and other civil judicial proceedings in which the rules of the Civil Procedure Act apply to electronic service of documents, e.g. in proceedings regarding commercial disputes, labour and social disputes, non-civil procedures, inheritance proceedings (it is not yet used in all such procedures) and land register procedures, and in insolvency proceedings and enforcement proceedings (electronic service is already used in all of these procedures). There are restrictions with regard to the groups into which users are classified. They are first divided into general groups: – users who do not have to provide proof of identity when using the e-Justice system (ordinary users), – users who access the e-Justice system using a username and password (registered users), and – users who access the e-Justice system using a username and password, and a qualified digital certificate (qualified users). Qualified users include: – in-house qualified users (judges and officers of the court who are authorised to carry out e-tasks in certain types of civil judicial proceedings), and – external qualified users (notaries, lawyers, executors, receivers, the State Attorney’s Office, State Prosecutor’s Office, real estate companies and municipal attorney’s offices, i.e. entities that have the role of representative or judicial body in civil judicial proceedings, and users/parties, i.e. legal persons, natural persons or state and local authorities that have the role of party to the proceedings in civil judicial proceedings). National legislation does not yet provide the legal basis for execution of requests for mutual legal assistance with electronic means. In accordance with the Regulation (EU) 2020/1784 of the European Parliament and of the Council of 25 November 2020 on the service in the Member States of judicial and extrajudicial documents in civil or commercial matters (service of documents)

(recast) the electronic cross-border transmission of documents through the decentralised IT system is possible (applicable from 01. 05. 2025)”

31. Does your State permit execution of service via electronic means?

(d) Electronic transmission via online platform administered by the government.

31.1. If no, what are your State’s reasons for refusing to execute the requests for service to be performed by using information technology?

N/A

32. What challenges, if any, has your State faced regarding the use of information technology under the Service Convention?

(b) Internal law limitations.

(c) Judicial or administrative structures.

(d) Implementation challenges (e.g., lack of resources, lack of infrastructure).

(e) Cost.

(f) System interoperability / compatibility.

33. In your State’s opinion, what further work could the PB do on the use of information technology under the Service Convention?

(b) Development of a Guide to Good Practice.

34. In addition to the Service Convention, is your State a Party to any bilateral, regional, or multilateral agreements that provide rules for the service of documents abroad?

(a) Yes.

For Parties that answered “yes” to Q34 above:

34.1. Do any of these agreements provide for the use of electronic means (e.g., e-mail) to transmit or execute requests for service?

(a) Yes.

“Regulation (EU) 2020/1784 of the European Parliament and of the Council of 25 November 2020 on the service in the Member States of judicial and extrajudicial documents in civil or commercial matters (service of documents) (recast)”

V. 2023 Meeting of the Special Commission & Monitoring

35. What are the three key topics or practical issues related to the Service Convention that your State would like discussed at the 2023 meeting of the Special Commission?

1. *“emphasise the provisions of Article 2 - the request should be sent to the CA of the requested State”*
2. *“emphasise the provisions of Article 6 - the certificate should be returned to the applicant (and not to the CA of the requested State since it was not sent through the CA)”*
3. *“discuss the obligatory use of certificate when replying to the request - Article 6”*

35.1. Please indicate whether the information provided in Q35 above may be published.

(a) Yes.

36. Does your State have any suggestions that could assist in the promotion, implementation, or operation of the Service Convention?

(b) No.

36.1. If the answer to Q36 above is “yes”, please indicate whether the information provided may be published.

N/A

37. The PB is in the process of revising the Service Handbook. Are there any specific topics, suggestions for presentation or formatting, or any other proposals you recommend for inclusion?

(b) No.

37.1. If the answer to Q37 above is “yes”, please indicate whether the information provided may be published.

N/A

DATA & STATISTICS FOR CONTRACTING PARTIES

I. Statistics under Main Channel of Transmission (Art. 5)

A. Incoming Requests

1. How many incoming requests for service did your State receive under the main channel of transmission (Art. 5) in each of the following years?

2017	35
2018	31
2019	19
2020	27
2021	41
2022	16
Unknown – <i>please explain.</i>	
-	

2. Which three States made the most requests?

Requesting State	Number
Switzerland	54
USA	28
Ukraine / Turkey	19

3. If possible, please provide a breakdown of how long (in months) it took to execute incoming requests.

	< 1	1-3	3-6	6-12	> 12
2017		x			
2018	x				
2019		x			
2020		x			
2021		x			
2022 (if data available)		x			
Unknown – <i>please explain.</i>					
-					

4. How many of these incoming requests for service did your State receive via **electronic transmission** in each of the following years?

2017	-
2018	-
2019	-
2020	-
2021	-
2022	-
Unknown – <i>please explain.</i>	
-	

5. How many incoming requests for service did your State **execute for service** via electronic means in each of the following years?

This is regardless of whether a paper copy of the documents was subsequently provided.

N/A

6. Are execution times for electronically transmitted requests for service generally faster than those transmitted by post?

(d) Unknown.

B. Outgoing Requests

7. How many outgoing requests for service did your State make under the main channel of transmission (Art. 5) in each of the following years?

2017	-
2018	-
2019	-
2020	-
2021	-
2022	-
Unknown – please explain. “data is not available since the requests are sent directly from Slovenian courts directly to the CA of the requested State”	

8. Which three States were the subject of the most requests?

N/A

9. How many outgoing requests for service did your State make via electronic transmission under the main channel of transmission (Art. 5) in each of the following years?

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II. Statistics under Alternative Channels of Transmission

10. Does your State have statistics on incoming requests under alternative channels of transmission?
More than one answer is possible.

- (a) Yes, Article 8.
- (b) Yes, Article 9.
- (c) Yes, Article 10(a).
- (d) Yes, Article 10(b).
- (e) Yes, Article 10(c).
- (x) No, none of the above.

- 10.1. If yes, how many (total) incoming requests for service did your State receive under the alternative channels of transmission in each of the following years?

N/A

III. Refusals (Art. 13)

11. If applicable, please indicate how many incoming requests for service your State refused to comply with between 2017 and 2022?

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12. If applicable, please indicate how many outgoing requests for service transmitted by your State were refused between 2017 and 2022?

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CASE LAW, ADDITIONAL INFORMATION & SUPPORTING DOCUMENTS

I. Case Law

Please list all your State's judicial decisions that have considered the Service Convention since 2014 and provide a link to, or upload the decisions (in PDF format only).

*"Decision of the Higher Court Ljubljana, num. Cst 787/2016 of 14. 12. 2016
[http://sodnapraksa.si/?q=Konvencija%20o%20vro%C4%8Ditvi%20sodnih%20in%20zunajsodnih%20istin%20v%20civilnih%20ali%20gospodarskih%20zadevah%20v%20tujini%20z%20dne%2015.11.19%2065&database\[SOVS\]=SOVS&database\[IESP\]=IESP&database\[VDSS\]=VDSS&database\[UPRS\]=UPRS&database\[SEU\]=SEU&database\[NEGM\]=NEGM&database\[SOSC\]=SOSC&database\[SOPM\]=SOPM&submit=i%C5%A1%C4%8Di&rowsPerPage=20&page=0&id=2015081111404249](http://sodnapraksa.si/?q=Konvencija%20o%20vro%C4%8Ditvi%20sodnih%20in%20zunajsodnih%20istin%20v%20civilnih%20ali%20gospodarskih%20zadevah%20v%20tujini%20z%20dne%2015.11.19%2065&database[SOVS]=SOVS&database[IESP]=IESP&database[VDSS]=VDSS&database[UPRS]=UPRS&database[SEU]=SEU&database[NEGM]=NEGM&database[SOSC]=SOSC&database[SOPM]=SOPM&submit=i%C5%A1%C4%8Di&rowsPerPage=20&page=0&id=2015081111404249)"*

1 file uploaded.

II. Additional Documents

Please provide links to and / or any additional information or documentation to support your response (in PDF format only). This may include:

- ⇒ resources for the general public or guidelines for Central or other Authorities' staff;
- ⇒ implementation legislations, recent legislative developments; or
- ⇒ books, articles, or other published work.

"<https://cip.gov.si/media/2787/notranjost.pdf>"

1 file uploaded.

PUBLICATION OF RESPONSES

Please confirm whether your responses to this questionnaire can be published on the HCCH website.

- (a) Yes.