



# e-Apostille System in Armenia


MINISTRY OF JUSTICE OF REPUBLIC OF ARMENIA

Albert Virabyan




# MOJ ELECTRONIC SYSTEMS

**In 2011-2012, the RA Ministry of Justice (MOJ) introduced the e-government system within the framework of its services. As a result, e-government systems were introduced at different times for coordinating and making efficient decisions.**


- 1. Service provision of compulsory enforcement. This refers to the electronic compulsory auctions, which ensure the electronic participation of the interested parties and the enforcement proceedings platform, where citizens have the opportunity to search for information about them.**
  - 2. State register of legal entities, LLC and individual entrepreneurs have been registered through the electronic platform since 2012.**
  - 3. Civil status acts registration - the digitalization is still going on. Paper certificates and references became out of circulation. And finally, from this year onward, the "E-electronic Apostille" was introduced and circulated.**
  - 4. The use (use) of electronic systems is based on the citizen social service number. By using this number, the authorities with access to these electronic systems easily receive information about citizens, enter applications, and exchange information.**
- 



# MOJ ELECTRONIC SYSTEMS

- **The RA MOJ electronic systems are based and interlinked with the electronic system of the Population State Registry, namely with the Social Services Number (SSN).**
  - **The CSAR, e-apostille, e-notary, e-health and other similar systems function based on the citizens' SSNs.**
  - **State population register is linked with the mentioned systems and are available to the competent bodies.**
  - **The electronic system of the State Population Register collects citizens' data, residence addresses, passport data, information on the civil registry offices about themselves and their children, including that information in case a citizen is under investigation.**
- 

Միասնական քաղվածք  
ՀՀ բնակչության ռեգիստրիկ և ՔԿԱԳ միասնական  
գրանցամատյանից

photo	type of document (id card, passport)	adress of residence	place of birth
	surname (in armenian)	country	country
	name (in armenian)	city	city
	surname (in english)	street	
	name (in english)	house	
	date of birth	apr	
	sex	type of residence	
	nationality		



գործող փաստաթղթեր

name surname	type of document	seria and number	issuing authority	date of issue	date of expiry
	biometric passport	BA 00000000	000	01.01.2021	01.01.2031
	id card	0000000000	000	01.01.2021	01.01.2031
	national passport	AA0000000	000	01.01.2021	01.01.2031
Social services number		00000000000			

Նախկին փաստաթղթեր

name surname	type of document	seria and number	issuing authority	date of issue	date of expiry
	biometric passport	BA 00000000	000	01.01.2011	01.01.2021
	id card	0000000000	000	01.01.2011	01.01.2021
	national passport	AA0000000	000	01.01.2011	01.01.2021

Civil status registrations

Type of registration	Act number	Date	Registration office	Համդես է գալիս որպես
Birth	00/00/00	00/00/0000	Yerevan	mother
Marriage	00/000/00	00/00/0000	Gyumri	wife

Adresses

(նշվում են բոլոր հասցեները, հաշվառման ժամանակը, այդ թվում նախկին, որտեղ անձը  
հաշվառված է եղել)

# MOJ ELECTRONIC SYSTEMS

**Population State Registry**  
/personal data, investigation/

SCN

Social  
Service

Banks

E-notary

CSAR

E-health



# E-APOSTILLE ELECTRONIC SYSTEM

PREVIOS SAMPLE



On September 26, 2021 the RA MoJ launched the circulation of bilingual (English-Armenian) Electronic Apostille.

There are ongoing discussions to have trilingual website of the Apostille (with added-on language - French)

The impetus for developing this system was the Issuance of Electronic Certificates.

NEW SAMPLE





eID

## Login

Username

Password

[Forgot Password](#)

Login

English




# **E-APOSTILLE ELECTRONIC SYSTEM**

**The unified "Electronic Apostille" of government system can be accessed by relevant professionals.**

**The unified system**

- 1. Provides the whole working process of confirming the official document with Apostille**
- 2. Keeps Statistics.**

**Information on officials is collected through e-Registry:**

- a) Name, surname of the official**
  - b) Name and address of the body issuing the official document**
  - c) Term of office of the official**
  - d) Samples of the official's signature and stamp**
  - e) Sample of the official document, if available**
- 



# PROCESS OF APOSTILLE VERIFICATION

1



## Acceptance of application

Submission of the application, initial examination of the document, scanning and submission of the application to the system

2



## Discussion of the application

Comprehensive examination of the documents, issuance of the Apostille, approval or rejection, generation of official response

3



## Submission of the document



# E-APOSTILLE ELECTRONIC SYSTEM

**Application can be submitted:**

- 1. In-person, physically attending the office of Apostille Management Body**
- 2. Online through the electronic platform (in case of electronic documents)**
- 3. Through an operator (postal service, bank)**

**Upon the receipt of any document received by the application, the document provided by Apostille will be sent to the applicant by e-mail, which he can print and use as intended. If the applicant wishes, he / she will be given a printed copy of the Apostille.**

**In case the Applicant did not provide the e-mail, the Apostille is given to the Applicant in person.**






# E-APOSTILLE ELECTRONIC SYSTEM

## Process of accepting the Application:

---

1. **The Application is filled and generated through the electronic system.**
  2. **The submitted documents are being examined and evaluated by a specialist. The document should not have any corrections, tampering, without any significant damage. The information on the signed state official, data, signature and stamp should be clearly visible and legible.**
  3. **The official documents are scanned and submitted to the System.**
  4. **Data on payment of state fee are keyed in to the System.**
  5. **The document to be verified is sent to the corresponding employee.**
- 

Դիմումատուի տվյալների ներբեռնում

Name	ID (passport) number
<input type="text"/>	<input type="text"/>
Surname	SCN
<input type="text"/>	<input type="text"/>
Հայրանուն	warning
<input type="text"/>	<div></div>
Date of birth	
<div><div>DD</div><div>MM</div><div>YYYY</div><div>ⓧ</div><div>📅</div></div>	

download

Դիմումատուի տվյալներ

Անուն	Հայրանուն	Անձը հաստատող փաստաթղթի տեսակ	* phone number
<input type="text"/>	<input type="text"/>	<div></div>	<input type="text"/>
Ազգանուն	Հասցե	Անձը հաստատող փաստաթղթի	Email
<input type="text"/>	<input type="text"/>	<div></div>	<input type="text"/>

Դիմումի մանրամասներ

\*Type of document

\* Document description

duty (AMD)

Application number

\*Country

\* Pages

\* Փաստաթղթի էջ

Tracking number

Վճարման անդորրագրեր

bank account

Payment method

Receipt number

Paid amount

date

տարիվ

DD | MM | YYYY



Add

Վճարման հաշիվ

Վճարման եղանակ

Անդորրագրի համար

Անդորրագրով վճարված գումար

Անդորրագրի ամսաթիվ

Attachments

Select file




Next Page



# E-APOSTILLE ELECTRONIC SYSTEM

**Process of examining the Application, the following stages are conducted:**

- 1. The availability of the required data is checked.**
  - 2. In case of having no grounds to reject the Application, all required sections for the Apostille are filled in and the Apostille is generated**
  - 3. The Apostille is also attached to the scanned documents in order to ensure the unity.**
  - 4. The Application is sent to the Department Chief, who can either approve or reject.**
  - 5. In case of approval, the email with the Apostille is sent to the Application or the rejection letter is sent to the email.**
- 

+ New

























Simple search

Search







<input type="checkbox"/>	Register number	Title ▲	Workflow	Date	Task labels	Recipients
<input type="checkbox"/>	 Ա016180/2021	Ընդունել դիմումը - Ա016180/2021 ԽԱՉԱՏՐՅԱԼ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ (APCF-9561-526E-73AF)	Application for Apostille	29-09-2021 16:10		
<input type="checkbox"/>	 Ա016181/2021	Ընդունել դիմումը - Ա016181/2021 ԽԱՉԱՏՐՅԱԼ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ (APED-8E4E-FCB4-D857)	Application for Apostille	29-09-2021 16:10		
<input type="checkbox"/>	 Ա016182/2021	Ընդունել դիմումը - Ա016182/2021 ԽԱՉԱՏՐՅԱԼ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ (AP2F-94FC-3E37-BB6F)	Application for Apostille	29-09-2021 16:10		
<input type="checkbox"/>	 Ա016183/2021	Ընդունել դիմումը - Ա016183/2021 ԽԱՉԱՏՐՅԱԼ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ (APBD-2954-69AE-6358)	Application for Apostille	29-09-2021 16:10		
<input type="checkbox"/>	 Ա016184/2021	Ընդունել դիմումը - Ա016184/2021 ԽԱՉԱՏՐՅԱԼ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ (APDC-3BF4-918B-24E7)	Application for Apostille	29-09-2021 16:10		
<input type="checkbox"/>	 Ա016185/2021	Ընդունել դիմումը - Ա016185/2021 ԽԱՉԱՏՐՅԱԼ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ (AP9B-5F65-69E1-7E1B)	Application for Apostille	29-09-2021 16:10		
<input type="checkbox"/>	 Ա016186/2021	Ընդունել դիմումը - Ա016186/2021 ԽԱՉԱՏՐՅԱԼ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ (APE5-C138-68EB-65F1)	Application for Apostille	29-09-2021 16:10		
<input type="checkbox"/>	 Ա016187/2021	Ընդունել դիմումը - Ա016187/2021 ԽԱՉԱՏՐՅԱԼ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ	Application for	29-09-2021		

**Holder Actions** ▾**Workflow summary**

Status	Դիմումն ընդունված է
Workflow type	Application for Apostille
Holder	<u>ԴԱՎԻԹ ԳԱՍՊԱՐՅԱՆ</u>
Initial deadline	
Current deadline	

**Visas**

None

**Collaborators**

None

**Action details**

Հակոբ Արաքելյան ▶ ԴԱՎԻԹ ԳԱՍՊԱՐՅԱՆ (Ընդունել դիմումը)

2021-09-29 16:10

🗉 [Show all actions on me](#)

**Internal document №81465**

Title	Ա016180/2021 ԽԱՂԱՏՐՅԱՆ ԵՂԻՇԵ ԱՐՏԱՇԵՍԻ (APCF-9561-526E-73AF)
ID	Ա016180/2021
Workflow	Application for Apostille
Attachment(s)	
Document	<u>Հակոբ Արաքելյան</u> 2021-09-29 15:26
Application	<u>Հակոբ Արաքելյան</u> 2021-09-29 15:26

[Download all files](#)



Holder Actions ▾

Create an Apostille

Վերադարձնել ընդունարան

Submit for rejection

Return

Attach a document

ry

Դիմումն ընդունված է  
Application for Apostille  
ԴԱՎԻԹ ԳԱՍՊԱՐՅԱՆ

Visas

None

Collaborators

None

Action details

Հակոբ Արաքելյան ► ԴԱՎԻԹ ԳԱՍՊԱՐՅԱՆ (Ընդունել դիմումը)

2021-09-29 16:10

Show all actions on me

Internal document №814

Title

ID

Workflow

Attachment(s)



Document



Application

[Download all files](#)

## Document signer

No item is selected



## Apostille signer

No item is selected



## APOSTILLE

## 1. Country



REPUBLIC OF ARMENIA

## This public document

## 2. Has been signed by



## 3. Acting in the capacity of



## 4. Bears the seal of



## Certified

## 5. At



CITY YEREVAN

## 6. The (date)

DD | MM | YYYY



## 7.1. By (position)



## 7.2. (surname)



## 8. Number



## 9. Stamp



CSAR AGENCY OF THE MINISTRY OF JUSTICE OF THE REPUBLIC OF ARMENIA

## 10. Signature

[Previous page](#)

[+ New](#)[⬆ Import](#)[⬆ Import CSV](#)

Search



Title ▲

Name

Type

gender

Flat

payment\_methods

Flat

System Decisions

sys\_decisions

Flat

System access level

sys\_access\_level

Flat

Seal / Coat of Arms

symbol\_stamp

Flat

Register of officials

officials\_register

Flat

ID documents types

id\_doc\_types

Flat

Apostille signers

apostille\_signers

Flat

Country names (AM)

countries\_am

Flat

Country name library

sys\_countries

Flat

[◀ Previous](#)

1

[Next ▶](#)

Library Data

+ New

Search



Համակարգի անվանում	Name of the official	Surname of the official	Commencement of the tenure	End of the tenure	Պաշտոն	Կնիք
NOTARY CHAMBER	ALBERT	HAYRAPETYAN	01.01.2021	00.00.0000	NOTARY OF KENTRON NOTARIAL TERRITORY OF THE REPUBLIC OF ARMENIA	NOTA
NOTARY CHAMBER	ALBERT	HAYRAPETYAN	01.01.2021	00.00.0000	NOTARY OF YEREVAN NOTARIAL TERRITORY OF THE REPUBLIC OF ARMENIA	NOTA



◀ Previous

1

Next ▶



Cancel


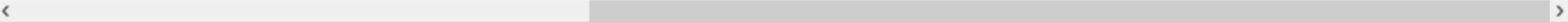

Library Data

Search



+ New

զգալուն	Commencement of the tenure	End of the tenure	Position		Displayed name	Signature sample	Seal sample	Order Id	
	01.01.2021	00.00.0000	NOTARY OF KENTRON NOTARIAL TERRITORY OF THE REPUBLIC OF ARMENIA	NOTARY	A. HAYRAPETYAN	signature.jpg	stamp.jpg	242	
	01.01.2021	00.00.0000	NOTARY OF YEREVAN NOTARIAL TERRITORY OF THE REPUBLIC OF ARMENIA	NOTARY	A.HAYRAPETYAN			601	



◀ Previous

1

Next ▶

Cancel

## Item Details

### Text fields

Համակարգի անվանում	NOTARY CHAMBER
Name of the official	ALBERT
Surname of the official	HAYRAPETYAN
Commencement of the tenure	01.01.2021
End of the tenure	00.00.0000
Position	NOTARY OF KENTRON NOTARIAL TERRITORY OF THE REPUBLIC OF ARMENIA
Seal	NOTARY
Displayed name	A. HAYRAPETYAN

### File fields

Signature sample	 <a href="#">signature.jpg</a>
Seal sample	 <a href="#">stamp.jpg</a>

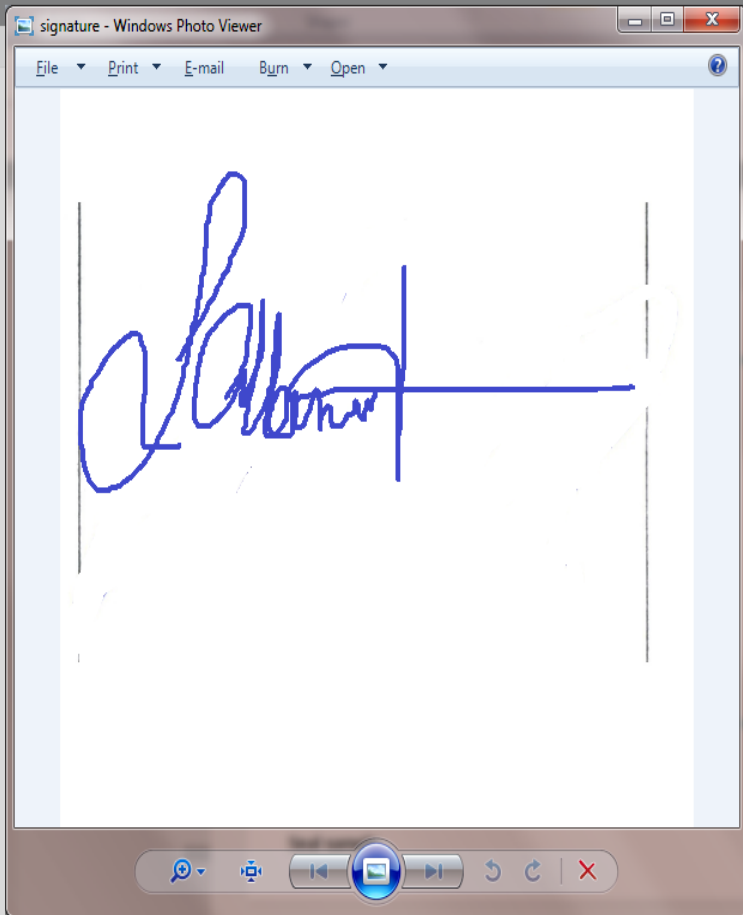
Cancel

◀ Previous

1


Next ▶


Cancel

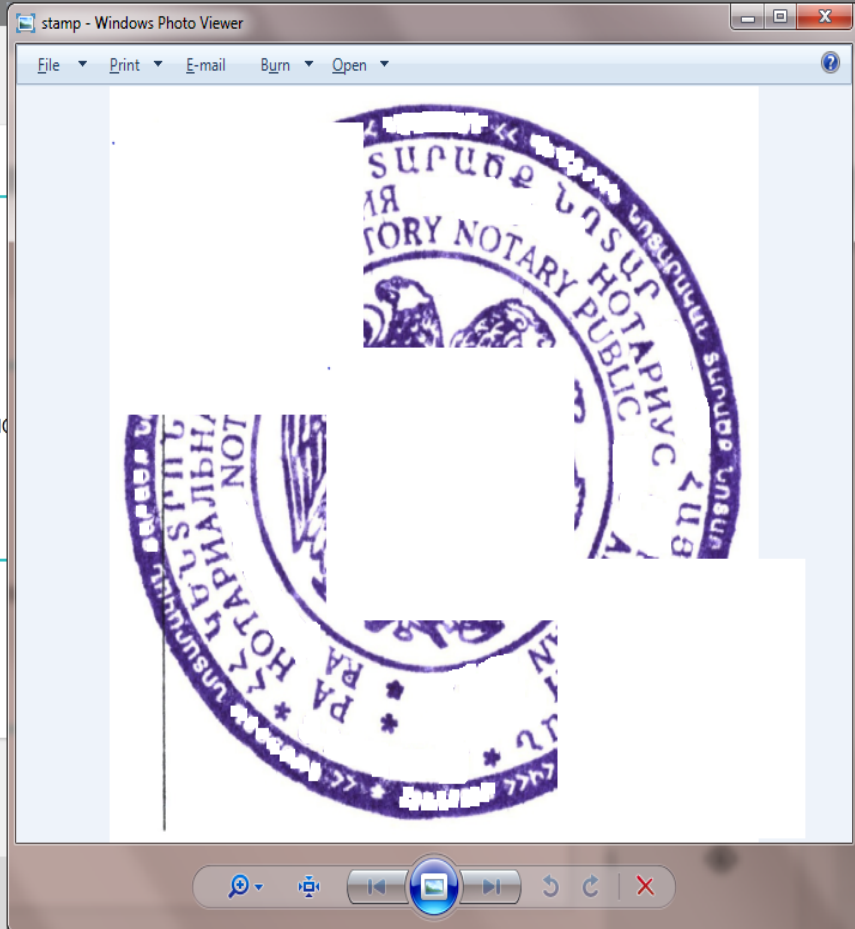


Item Details

NOTARY CHAMBER  
ALBERT  
HAYRAPETYAN  
01.01.2021  
0.00.0000  
NOTARY OF. VO  
NOTARY  
A. HAYRAPETYAN

 signature.jpg

 stamp.jpg





## Non Holder Actions ▾

## Workflow summary

Status	Սպասում է առաքման
Workflow type	Application for Apostille
Holder	<u>Reception e-Employee</u>
Initial deadline	
Current deadline	

■ **Visas**

None

### ■ Collaborators

None





### ■ Action details

Հակոբ Արաքելյան ▶ ԴԱԿԻԹ ԳԱՄՊԱՐՅԱՆ (Ընդունել դիմումը)

2021-09-27 09:39

 [Show all actions on me](#)

## Internal document №81193

Title	U015 4255	2021 U34U23UL 12U E9AD)	(APD-
ID	U0159	/2021	
Workflow	Application for Apostille		
Attachment(s)		date / time	
 Document	Hakobyan	00.00.0000	00:00
 Application	Hakobyan	00.00.0000	00:00
 Apostille	Gasparyan	00.00.0000	00:00
 Document and Apostille	Gasparyan	00.00.0000	00:00

[Download all files](#)



# AUTHENTICITY CHECK

**Any person can verify the authenticity of the Apostille with the tracking number and QR code.**

**The authentication of Apostille is carried out through the electronic platform for verification of official documents of the Republic of Armenia: [www.e-verify.am](http://www.e-verify.am)**

**When checking the Apostille, if it was created, the Apostille becomes available to the checker. It can be checked through keying in 16 digits tracking number of QR code.**

**The electronic platform for verifying the authenticity of official documents of the Republic of Armenia, where it is necessary to enter a 16-digits tracking number.**





UNIFIED SYSTEM FOR CHECKING VALIDITY OF OFFICIAL DOCUMENTS  
OF THE REPUBLIC OF ARMENIA

Enter the document tracking number.

VERIFY

**Welcome to the unified system for checking the validity of official documents of the Republic of Armenia.**

The unified [www.e-verify.am](http://www.e-verify.am) website for the authenticity of official documents provided by the state bodies of the RA gives an opportunity to check the validity of the documents provided by the state bodies. To check the validity of the official documents you need to enter the 16-digit code on the document in the corresponding fields of the website.

The website aims to improve the effectiveness and transparency of the services provided by the state bodies, saving time and money for both the state and the citizens.

The website enables the online authentication process to be more effective and provides the accessible format for the requested information. You can find a list of documents checked by the site in the ["ABOUT"](#) section.



DOCUMENT IS VALID

APOSTILLE  
(Convention de La Haye du 5 octobre 1961)

This document has been issued electronically by the Ministry of Justice of the RA. Click the file icon to see the original document.



1. Country	REPUBLIC OF ARMENIA
<b>This official document</b>	
2. signed	ISSUING OFFICIAL
3. acting in the capacity of	HEAD OF CIVIL STATUS ACTS REGISTRATION DIVISION OF
4. Bears the seal/stamp of	DIVISION
<b>Certified</b>	
5. at	CITY YEREVAN
6. the	<b>00.00.0000</b>
7. by	HEAD OF THE CIVIL STATUS ACTS REGISTRATION AGENCY OF THE MINISTRY OF JUSTICE OF THE REPUBLIC OF ARMENIA
8. Number	<b>000000</b>
9. Seal/Stamp	CSAR AGENCY OF THE MINISTRY OF JUSTICE OF THE REPUBLIC OF ARMENIA
10. Signature	<b>name //surname</b>



Welcome to the

The unified www  
an opportunity  
documents you

The website aim  
and money for t

The website en  
requested inform



MINISTRY  
OF THE R



APOSTILLE (Convention de La Haye de 5 octobre 1961)	
1. Երկիր ՀԱՅԱՍՏԱՆԻ ՀԱՆՐԱՊԵՏՈՒԹՅՈՒՆ Country REPUBLIC OF ARMENIA	
Սույն պաշտոնական փաստաթուղթը / This public document	
2. ստորագրված է (կողմից) Ա. ԱՎԵՏԻՍՅԱՆԻ ԿՈՄՍԻՍ has been signed by A. AVETISYAN	
3. ով հսկողն է զախո որանս ՀՀ ԱՐԿԱԴԱՐԱՏՈՒԹՅԱՆ, ՆԱԽԱՐԱՐՈՒԹՅԱՆ, ԲԱԿԳ ԳՈՐԾԱԿԱԼՈՒԹՅԱՆ ԴԵՏԻ Ժ/Ի acting in the capacity of ACTING HEAD OF CIVIL STATUS ACTS REGISTRATION AGENCY OF THE MINISTRY OF JUSTICE OF THE REPUBLIC OF ARMENIA	
4. Խաստառված է կնիքով / Գրոշմով ԳՈՐԾԱԿԱԼՈՒԹՅԱՆ bears the seal / stamp of AGENCY	
ՀԱՏՈՒՄԱՆԱԾ / CERTIFIED	
5. ԵՐԵՎԱՆ, ԶԱՆԱՐՈՒՄ at CITY YEREVAN	6. 00.00.0000
7. ՀԱՅԱՍՏԱՆԻ ՀԱՆՐԱՊԵՏՈՒԹՅԱՆ, ԱՐԿԱԴԱՐԱՏՈՒԹՅԱՆ, ՆԱԽԱՐԱՐՈՒԹՅԱՆ, ԲԱԿԳ ԳՈՐԾԱԿԱԼՈՒԹՅԱՆ ԿԱՑՈՒԹՅԱՆ ԱԿՏԻՎ ԳՐԱՆՆԱՆ, ԳՈՐԾԱԿԱԼՈՒԹՅԱՆ ԴԵՏԻ Ժ/Ի-ի կողմից by ACTING HEAD OF THE CIVIL STATUS ACTS REGISTRATION AGENCY OF THE MINISTRY OF JUSTICE OF THE REPUBLIC OF ARMENIA	
8. N 000000	
9. Կնիք / Գրոշմ ՀԱՅԱՍՏԱՆԻ ՀԱՆՐԱՊԵՏՈՒԹՅԱՆ, ԱՐԿԱԴԱՐԱՏՈՒԹՅԱՆ, ՆԱԽԱՐԱՐՈՒԹՅԱՆ, ԲԱԿԳ ԳՈՐԾԱԿԱԼՈՒԹՅԱՆ Seal / Stamp CSAR AGENCY OF THE MINISTRY OF JUSTICE OF THE REPUBLIC OF ARMENIA	10. Ստորագրություն ԱՐՄԱՆ ԱՎԵՏԻՍՅԱՆ Signature ARMAN AVETISYAN



Սույն Ապոստիլի հավաստում է միայն պաշտոնական փաստաթուղթը ստորագրող անձի պաշտոնական իրերը, կամ ստորագրության և, անպաշտոնական իրերը, փաստաթղթի վրա դրված կնիքի կամ գրոշմակնիքի իսկությունը: Սույն Ապոստիլը չի հավաստում պաշտոնական փաստաթղթի բովանդակությունը, որի համար այն տրվել է:

Սույն Ապոստիլը տրվել է էլեկտրոնային եղանակով Հայաստանի Հանրապետության արդարադատության նախարարության կողմից: Սույն Ապոստիլի իսկությունը հասանելի է ստանալի արժեքով [www.e-verify.am](http://www.e-verify.am) և փոխազդեցիկ ինքը: Խանգը կամ քննադատելի QR կոդը: Սույն Ապոստիլով վավերացված պաշտոնական փաստաթուղթը բաղկացած է 2 էջից: Շախմատի պաշտոնական փաստաթղթի վերաբերյալ ինքնուրույն ստուգվող արտադրվում է փաստաթղթի մեկն 4 էջից:

ՀԱՄԻՉ ՀԱՄԱՐ / TRACKING NUMBER 0000 0000 0000 0000



This Apostille only certifies the authenticity of the signature and the capacity of the person who has signed the public document, and, where appropriate, the identity of the seal or stamp which the public document bears. This Apostille does not certify the content of the document for which it was issued.

This Apostille has been issued digitally by the Ministry of Justice of the Republic of Armenia. To verify this Apostille visit [www.e-verify.am](http://www.e-verify.am) and use a tracking number or scan the QR code. The public document certified by this Apostille consists of 2 pages. In the case of a large document, up to 4 pages of the document are displayed.

he RA gives  
the official

saving time

mat for the



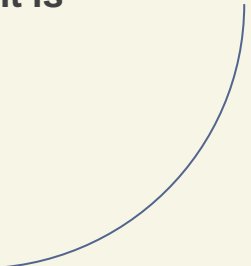


# ELECTRONIC REGISTER AND STATISTICS

The "e-mail" system automatically maintains the log of

1. Application number and date
  2. Applicant's data:
  3. Issuance Date and number of the Apostille
  4. Information of an official confirming the Apostille,
  5. Status of the application being approved or rejected.
- 

The system also ensures the collection of statistical data. Statistics are collected according to:

1. Type of application submitted in person, online or through an operator.
  2. Information of the body accepting the application
  3. Verified and annulled Apostille. Apostille can be annulled if, for example, after the authentication with an Apostille, it turns out that the authenticated document is falsified, so that in case of authentication it is not available to the verifier.
  4. Satisfied, returned, rejected applications
  5. Information on the type of official document and the body issuing it
  6. Information on the countries where the Apostille will be presented
- 

# CERTAIN PROBLEMS ON THE CIRCULATION OF ELECTRONIC DOCUMENTS



## Intracountry Problems (within the RA)

Use of electronic documents was difficult for citizens to accept due to traditional approaches (customary use).  
(lack of digital skills, lack of skills using technologies, low trust)



## Intercountry Problems (outside the RA)

Non-acceptance of electronic documents by the competent authorities of foreign countries due to their legislative stipulations or due to other issues.  
It is requested to have hand-stamped paper documents with a wet stamp



# THANK YOU FOR ATTENTION

E-Apostille system in Armenia  
MINISTRY OF JUSTICE OF REPUBLIC OF ARMENIA

Albert Virabyan