# Form 1: Tender overview form

|  |  |
| --- | --- |
| Tenderer Name |  |
| Address |  |
| Post Code |  |
| Tel |  |
| E-mail |  |
| Web Site (if applicable) |  |
| Legal Status |  |
| Statutory registration number |  |
| VAT registration number |  |
| Name and contact details of the Contact Person for this tender |  |
| Name and title of the Legal Signatory(ies) of the contract[*Name(s) and title(s)*] |  |
| Working language(s) |  |

**Partnership and subcontracting**

Is this tender submitted by a partnership? Yes ❑ No❑

If `yes` then please provide names of the consortium members in **form 3** and complete declarations in **form 4**

Does this tender foresee subcontracting? Yes ❑ No❑

If `yes` then please provide names of subcontracted parties in **form 3** and complete declarations in **form 5**

# Form 2: Tenderer declaration

I the undersigned, as an authorised representative of:

|  |  |
| --- | --- |
| Tenderer Name  |  |
| AddressWebsite |  |

hereby declareto have examined and accepted in full the content of the e-Country Profiles Call to tender and its annexes.

 **I also hereby acknowledge to have taken special note of and subsequently declare:**

* to have examined and accepted the provisions set in the minimum Terms and Conditions (Chapter 4) in their entirety without reservation or restriction;

|  |  |
| --- | --- |
| Name:  |  |
| Signature: |  |
| Position: |  |
| Date: |  |

# Form 3 - Partnership and subcontracting administrative information

**Partnership information**

|  |  |
| --- | --- |
| Member 1 - Name | Address and website |
|  |  |
| Member 2 - Name |  |
|  |  |
| Member n…. - Name |  |
|  |  |

**Subcontracting information**

|  |  |  |
| --- | --- | --- |
| Subcontractor 1 | Address and Website | Indication of tasks that will be carried out by the subcontractor including % of overall tasks |
|  |  |  |
| Subcontractor 2 |  |  |
|  |  |  |
| Subcontractor n… |  |  |
|  |  |  |

Please note that all Partnership members and subcontractors must also complete **forms 4** and **5** respectively.

# Form 4: Partnership member declaration

To be completed and signed by **each** member of the Partnership in the case that a Partnership submits a tender.

I the undersigned, as an authorized representative of:

|  |  |
| --- | --- |
| Partnership Member Name  |  |
| AddressWebsite |  |
| Working language(s) |  |

**hereby declare**

* the intention to collaborate with *[name of the tenderer]* in the execution of the tasks related to the tender referenced below;
* to have examined and accepted in full the content of the iSupport Call to tender, its annexes.

**I also hereby acknowledge to have taken special note of and subsequently declare**

* to have examined and accepted the provisions set in the Minimum Terms and Conditions (Chapter 4) without reservation or restriction;

|  |  |
| --- | --- |
| Name:  |  |
| Signature: |  |
| Position: |  |
| Date: |  |

# Form 5: Subcontractor declaration

To be completed and signed by **each** respective subcontractor in the case that tasks will be subcontracted.

I the undersigned, as an authorized representative of:

|  |  |
| --- | --- |
| Subcontractor Name  |  |
| AddressWebsite |  |
| Working language(s) |  |

**hereby declare**

* the intention to collaborate with *[name of the tenderer]* in the execution of the tasks related to the tender referenced below;
* hereby declareto have examined and accepted in full the content of the e-Country Profile Call for tender and its annexes;
* **I also hereby acknowledge to have taken special note of and subsequently declare**
* to have examined and accepted the Minimum Terms and Conditions (Chapter 4) in their entirety without reservation or restriction;

|  |  |
| --- | --- |
| Name:  |  |
| Signature: |  |
| Position: |  |
| Date: |  |

#