

## TABLES ON THE COSTS ASSOCIATED WITH INTERCOUNTRY ADOPTION

The *Tables on costs*<sup>1</sup> are designed to increase transparency by compiling the available information on the costs of intercountry adoption in States of origin and receiving States.

The Tables do not aim to provide prospective adoptive parents (“PAPs”) or other actors with a definitive, “total cost” for an intercountry adoption. Rather, they aim to be a reference point for PAPs and other actors to identify if the costs which they encounter in the State of origin (Table I) and the receiving State (Table II) are of the nature and within the range provided in the Tables. The Experts’ Group will continue its discussions regarding the best method of collecting the data as well as the timeline for providing the data. It will also decide on where and how the tables should be published.

The Tables also include information about the “contributions”<sup>2</sup> which may be demanded from PAPs by certain States of origin or adoption accredited bodies in the context of an intercountry adoption. Such contributions should not be considered as “costs” of an intercountry adoption since they are distinct from the real or actual costs of the adoption procedure (*i.e.*, they are distinct from the cost of providing all the services necessary in the receiving State and the State of origin to complete each particular adoption). Nevertheless, in order to reflect the current practice of some States,<sup>3</sup> they have been included in the tables.

### INSTRUCTIONS FOR COMPLETION OF THE TABLES

Tables I and II may be completed by States to provide information concerning the estimated costs and contributions associated with an intercountry adoption in the particular State of origin or receiving State.

States of origin may complete Table I. Receiving States may complete Table II. States that are both States of origin *and* receiving States may complete both Tables.

#### Column “Purpose”

The “other” category should be used to add any category of costs not previously listed in the column. Please be as specific as possible.

#### Column “Charged by”

For each category of costs, please select the type of authority, body or person that best corresponds.

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<sup>1</sup> For a definition of the term “costs” in the context of intercountry adoption, see the Terminology section of the *Note on the Financial Aspects of Intercountry Adoption*, available on the Hague Conference website at < [www.hcch.net](http://www.hcch.net) > under “Intercountry Adoption Section” (hereinafter, “Note”).

<sup>2</sup> For a definition of the term “contribution” in the context of intercountry adoption, see Note, *supra* note 1. See also Chapter 6 of the Note regarding the problems and recommendations associated with “contributions” and Hague Conference on Private International Law’s, *Accreditation and Adoption Accredited Bodies: General Principles and Guide to Good Practice*, Guide No 2, Family Law (Jordan Publishing Ltd), 2012, Chapter 9, available on the Hague Conference website at < [www.hcch.net](http://www.hcch.net) > under “Intercountry Adoption Section” (hereinafter, “Guide to Good Practice No 2”).

<sup>3</sup> See Guide to Good Practice No 2, *supra* note 2, para. 432.

### **Abbreviations used**

(CAN)	Central Authority National
(CAR)	Central Authority Regional
(PA)	Public Authority
(CT)	Court or Tribunal
(AB)	Adoption Accredited Body
(AB SO)	Adoption Accredited Body of the State of origin
(AB RS)	Adoption Accredited Body of the receiving State
(AP SO)	Adoption Approved (Non-accredited) Person of the State of origin
(AP RS)	Adoption Approved (Non-accredited) Person of the receiving State
(OP)	Other professionals ( <i>e.g.</i> , lawyer, doctor, translator, interpreter)
(N/A)	Not applicable – if service is not performed

### Column "Name of the authority, body or person"

Please use the space in this column to specify the name of the authority, body, person or the type of professional whenever possible.

### Column "Amount"

For each category of costs, please indicate the fixed amount, if applicable, or the range (minimum to maximum) that is charged. You may use "free" when the service is provided free of charge, "not applicable" when the service is not provided, or "unknown" when the information is not yet available.

You may find that some categories of costs are incurred in exceptional cases only (*e.g.*, *translation and/or interpretation costs*). In such a case, please indicate "0 to [estimate price when the prospective adoptive parent(s) select this service]". You may also use the space in each category or use a footnote to specify the conditions under which an amount may be requested.

**TABLE I – STATE OF ORIGIN  
COSTS AND CONTRIBUTIONS  
TO BE PAID IN VIETNAM  
[2019]**

**Date completed:**

This table is designed to provide prospective adoptive parents (“PAPs”) and other adoption actors with an overview of the costs and contributions (see p. 2 on the way to enter the “amount” in the tables) which may need to be paid in the above-mentioned State of origin when undertaking an intercountry adoption from that State. Unless indicated otherwise, the costs listed are for the adoption of ONE child.

Please note: In order to obtain a comprehensive overview of the costs and contributions which may need to be paid by the PAPs, one will need also to refer to Table II (costs and contributions to be paid in the receiving State) as completed by the receiving State in which the PAPs habitually reside.

Additional amounts, such as **travel costs** (which may include airfares and accommodation) may apply (see “travel requirements” section below) but only general information concerning this is requested in this table, not actual costs.

COSTS			
Purpose of the service covered by the cost	Charged by	Name of the authority, body or person	Amount <sup>4</sup> [currency] USD (23,165) VND/USD) Int. Trade Bank rate on 16 Sept 2019
Administrative application fee <sup>5</sup>	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> N/A	Department of Adoption, Ministry of Justice of Vietnam	389 USD <sup>(*)</sup>
Administrative processing fee <sup>6</sup> (**)	<input checked="" type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> N/A	Department of Adoption, Ministry of Justice of Vietnam	2,158 USD/case (**)  exempted for cases involving children with disabilities and/or serious diseases (children who fall within the category of those stipulated in Paragraph 1 Article 3 of Decree 19/2011/ND-CP, amended and supplemented by Decree No. 24/2019/ND-CP).

<sup>4</sup> For each category of costs, please indicate the currency, fixed amount, if applicable, or the range (minimum to maximum) that is charged for each category. See also p. 2 of this document for more details on the way to enter the “amount” in the tables.

<sup>5</sup> States should use this category to indicate whether they charge a standard fee when PAPs submit an application to adopt.

<sup>6</sup> States should use this category to indicate whether they charge subsequent fees at different stages of the adoption procedure (e.g., when the matching is done).

Court fees		<input type="checkbox"/> CT <input checked="" type="checkbox"/> N/A		Not applicable
Visa(s) for PAPs to enter the State of origin		<input checked="" type="checkbox"/> PA <input type="checkbox"/> N/A	Embassy of Vietnam in Receiving Countries	25 - 65 USD
Specialised professionals	Legal services (e.g., legal advice and representation in the State of origin)	<input type="checkbox"/> AB SO <input checked="" type="checkbox"/> AB RS <sup>7</sup> <input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Legal services	Included already in the costs for services required by a Receiving States accredited body. In case PAPs have been living in Vietnam more than 12 months without interruption or if they wish to adopt an intral-family child, an extra amount can be charged if they use legal advice.
	Notary's fees	<input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Notary's office	0.5 to 1 USD/paper (7.5 to 15 USD/dossier)
	Medical services (e.g., health examination for the child)	<input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Hospital (highly qualified hospital/clinic) in Vietnam	From 1,190 to 3,370 USD depending on child's health situation (***), the amount may be even higher in some very special cases.
	Psychologists / counselling	<input type="checkbox"/> AB SO <input type="checkbox"/> AB RS <sup>8</sup> <input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Certified Psychologists	100 USD to 500 USD/case (20 USD/hour) (****)
Specialised professionals	Interpreter in the State of origin	<input type="checkbox"/> AB SO <input type="checkbox"/> AB RS <sup>9</sup> <input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Independent Interpreter	40 - 100 USD/day (160-400 USD/case)
	Other: [please specify]	Translation adoptive parents' dossier into Vietnamese	Notary's office (Translation function included)	120 USD to 500 USD/adoptive parents' dossier depending on the language (English, Spanish, Italian...)
Documentation	Birth certificate(s) of the child	<input checked="" type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> N/A	Ward's Committee (local authorities)	0.4 USD/child (1 USD/case including issuing original and copy certificate)
	Passport from the State of origin	<input checked="" type="checkbox"/> PA <input type="checkbox"/> N/A	Immigration Department under Ministry of Public Security	10 USD/case

<sup>7</sup> Only applicable if not included already in the costs for services by a receiving States accredited body mentioned in Table II.

<sup>8</sup> *Ibid.*

<sup>9</sup> *Ibid.*

	Legalisation of documents in the State of origin	<input checked="" type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> N/A	Consular Department under Ministry of Foreign Affairs of Vietnam	1.35 USD/page (18 USD/dossier)
	Translation of documents in the State of origin	<input type="checkbox"/> AB SO <input type="checkbox"/> AB RS <sup>10</sup> <input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Embassy of Receiving Countries or Notary's office (Translation function included)	If conducted in Vietnam, the cost is from 100 to 250 USD/adoptive child's dossier
	Other: [please specify]			
Other costs charged by an AB of the State of origin (not included in other categories) [please specify]		<input type="checkbox"/> AB SO <input checked="" type="checkbox"/> N/A		
Emigration / Exit fees for the child (e.g., fee to exit the State) <sup>11</sup>		<input checked="" type="checkbox"/> PA <input type="checkbox"/> N/A		Free
<b>Other: [please specify]</b> 1. Learning foreign language of a child		<input checked="" type="checkbox"/> OP	Tutor or foreign language centers	700-1000 USD/case
2. making videos, memory books or albums for adopted children		<input checked="" type="checkbox"/> OP	Service providers	100
3. farewell party and souvenir		<input checked="" type="checkbox"/> OP	Service providers	100

### CONTRIBUTIONS

Purpose	Charged by	Name of the authority, body or person	Amount [currency]
Contributions demanded by the State of origin [Please specify for what purpose this money is collected]:	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> N/A		
Contributions demanded by an accredited body of the State of origin [Please specify for what purpose this money is collected (e.g. for the care of the child)]	<input type="checkbox"/> AB SO <input checked="" type="checkbox"/> N/A		

### TRAVEL REQUIREMENTS

[Please specify if prospective adoptive parent(s) is / are required to personally travel to the State of origin and the number of compulsory trips <sup>12</sup> as well as the minimum number of days which he / she / they are required to stay in the State of origin].	According to Vietnamese Law, prospective adoptive parent(s) has/have to personally travel to Vietnam for entrustment without compulsory minimum number of days staying in Vietnam (normally from 2 to 4 weeks).
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<sup>10</sup> *Ibid.*

<sup>11</sup> This category of costs does not refer to costs associated with the immigration of the child *into* the receiving State; instead, it refers to any fees charged by the authorities of the State of origin in order for the child to *exit* the territory.

<sup>12</sup> States should be aware of the psychological trauma to the child which could occur when several trips are made to meet the child before he or she is finally entrusted to the adoptive parents.

(\*) In comparison with the Table in 2017, several figures have been changed because of the change of exchange rate. Administrative application fee (intercountry adoption registration fee) and administrative processing fee, as stipulated by law, remain 9,000,000 VND and 50,000,000 VND respectively;

- Administrative application fee is reduced 50% for intra-family adoptions or for the second child in adoptions where two or more children are siblings.

(\*\*) 95% of the expense (2,158 USD) will be sent to provincial level budgets in order to upgrade/improve quality of child care service/child protection system in local, in which:

+ 70% is used to nurture, care for, educate children and improve conditions of infrastructure, equipment serving children's demand and benefits;

+ 15% is supplemented to salary budget to upgrade professional skills of institutions' staffs;

+ 5% is used to verify background of children to be adopted;

+ 5% is used to complete procedures and entrustment of children;

- 5% is used to collect and transfer expenses; acknowledge receipt to the payers; compile books to supervise, control the use of these expenses for assuring its right purpose and effective usage; collect and classify to synthesize and report publicly yearly about collecting, handing in, using expenses for processing domestic adoption in the whole country under provisions and suitable to international routine.

(\*\*\*) - Health examination for a child (general check-up): 150 - 200 USD/case.

- Specialized medical examination (ultrasound, Xray, MRI, blood test, HIV test, audio-visual evoked potential ...): 150-250 USD/case.

- Treatment and improvement child's health: 500 - 2000 USD/case. In some special cases the amount can be up to 3000 USD (for heart/brain surgery, autism treatment...), or even 10,000 USD (for a child with life-threatening illnesses);

- Re-examination after treatment: 270 - 320 USD/case.

- Travel fares and accommodation expenses for staffs of institutions who help take children to the hospitals (from remote/mountainous areas to big cities): 120 - 500 USD/case.

(\*\*\*\*)

- Psychologists/counselling: for an older child and/or a child with psychological problems: 100 - 500 USD/case.