


HCCH - iSupport project as of 12 April 2016

ID	Task Name	Start	Finish	% Comple												
					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua
1	<b>IP- Initiating the Project</b>	<b>Mon 1-9-14</b>	<b>Tue 30-6-15</b>	<b>100%</b>												
2	<b>Programmer first phase of the development</b>	<b>Mon 1-9-14</b>	<b>Thu 20-11-14</b>	<b>100%</b>												
3	Recruitment IT expert / programmer	Mon 1-9-14	Thu 20-11-14	100%	Brigitte											
4	Tender on website	Tue 4-11-14	Mon 17-11-14	100%	Brigitte;Gerda											
5	<b>Press releases</b>	<b>Mon 1-9-14</b>	<b>Tue 30-9-14</b>	<b>100%</b>												
6	Press Release – iSupport Action Grant	Mon 1-9-14	Tue 30-9-14	100%	Marie											
7	Press Release – e-Justice Action Plan	Mon 1-9-14	Tue 30-9-14	100%	Marie											
8	Co-operation Agreement Co-beneficiaries	Mon 1-9-14	Tue 31-3-15	100%	Marie											
9	Co-operation Agreement Partners	Mon 1-9-14	Tue 31-3-15	100%	Marie											
10	States’ Designation iSupport contact points	Mon 1-9-14	Thu 30-10-14	100%	Marie											
11	States’ Designation of experts for WG	Mon 15-9-14	Fri 9-1-15	100%	Philippe											
12	Brainstorm session with Alphinat	Tue 2-9-14	Tue 2-9-14	100%	Brigitte;Philippe											
13	Training session with Alphinat	Wed 1-10-14	Fri 3-10-14	100%	Brigitte;Juliane;Marie;Philippe											
14	Meeting with e-CODEX Dusseldorf	Tue 23-9-14	Tue 23-9-14	100%	Brigitte;Philippe											
15	Setting-up iSupport office + administration	Mon 1-9-14	Thu 30-10-14	100%	Marie											
16	<b>Questionnaires</b>	<b>Wed 15-10-14</b>	<b>Tue 30-6-15</b>	<b>100%</b>												
17	First questionnaire: core iSupport + regulation	Wed 15-10-14	Tue 25-11-14	100%	Brigitte;Juliane;Marie;Philippe											
18	<b>Visit national authorities: fact finding missions</b>	<b>Tue 16-9-14</b>	<b>Thu 18-12-14</b>	<b>100%</b>												
19	LBIO, the Netherlands	Tue 16-9-14	Thu 18-9-14	100%	Brigitte;Juliane;Philippe											
20	BC Canada (video conf)	Thu 18-9-14	Thu 18-9-14	100%	Brigitte;Juliane;Marie;Philippe											
21	Germany	Mon 22-9-14	Wed 24-9-14	100%	Philippe;Juliane											

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					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua	April	July
22	Switzerland Geneva	Mon 6-10-14	Tue 7-10-14	100%	Juliane													
23	France	Wed 8-10-14	Fri 10-10-14	100%	Juliane;Philippe													
24	UK	Thu 13-11-14	Fri 14-11-14	100%	Juliane;Philippe													
25	Finland	Wed 5-11-14	Thu 6-11-14	100%	Philippe;Juliane													
26	Norway (visit to the Netherlands)	Mon 10-11-14	Wed 12-11-14	100%	Juliane;Philippe													
27	US (video conf)	Thu 18-12-14	Thu 18-12-14	100%	Juliane;Brigitte													
28	<b>Advisory Board (AB)</b>	<b>Mon 1-9-14</b>	<b>Wed 25-11-15</b>	<b>100%</b>														
29	Setting-up Advisory Board (AB)	Mon 1-9-14	Fri 7-11-14	100%	Philippe													
30	Official invitation first AB meeting	Tue 11-11-14	Tue 11-11-14	100%														
31	<b>Meeting of Advisory Board</b>	<b>Thu 4-12-14</b>	<b>Wed 25-11-15</b>	<b>100%</b>														
32	in person	Thu 4-12-14	Fri 5-12-14	100%	Brigitte;Juliane;Marie;Philippe													
33	in person. regarding Tender	Tue 28-4-15	Wed 29-4-15	100%	↓													
34	video conference	Mon 8-6-15	Mon 8-6-15	100%	↓													
35	video conference	Wed 28-10-15	Wed 28-10-15	100%	↓													
36	video conference	Wed 25-11-15	Wed 25-11-15	100%	↓													
37	<b>EU</b>	<b>Tue 1-9-15</b>	<b>Mon 1-8-16</b>	<b>33%</b>														
38	1 year report	Tue 1-9-15	Tue 15-9-15	100%	Brigitte													
39	project closure report	Fri 1-7-16	Mon 1-8-16	0%	Brigitte													
40	<b>Deliverables document</b>	<b>Mon 1-9-14</b>	<b>Thu 2-4-15</b>	<b>100%</b>														
41	Concretise Deliverables document for Draft tender	Mon 1-9-14	Thu 2-4-15	100%	Brigitte;Juliane													
42	<b>WG I Functional requirements</b>	<b>Mon 1-9-14</b>	<b>Mon 13-4-15</b>	<b>100%</b>														
43	Conference call	Mon 19-1-15	Mon 19-1-15	100%	Juliane													
44	Conference call	Thu 22-1-15	Thu 22-1-15	100%	Juliane													
45	Conference call	Mon 2-2-15	Mon 2-2-15	100%	Juliane													
46	Conference call	Thu 5-2-15	Thu 5-2-15	100%	Juliane													
47	Conference call	Mon 9-2-15	Mon 9-2-15	100%	Juliane													
48	Conference call	Mon 23-2-15	Mon 23-2-15	100%	Juliane													
49	Conference call	Thu 5-3-15	Thu 5-3-15	100%	Juliane													
50	Conference call	Mon 16-3-15	Mon 16-3-15	100%	Juliane													

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					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua	April	July
51	Conference call	Mon 13-4-15	Mon 13-4-15	100%																		
52	Delivery WG I	Mon 1-9-14	Fri 20-3-15	100%	 Juliane																	
53	<b>WG II Technical requirements</b>	<b>Thu 29-1-15</b>	<b>Fri 20-3-15</b>	<b>100%</b>																		
54	Conference call	Thu 29-1-15	Thu 29-1-15	100%																		
55	Conference call	Thu 19-3-15	Thu 19-3-15	100%																		
56	Delivery WG II	Fri 20-3-15	Fri 20-3-15	100%																		
57	<b>WG III Secure Communications e-CODEX</b>	<b>Mon 12-1-15</b>	<b>Fri 20-3-15</b>	<b>100%</b>																		
58	Conference call	Mon 12-1-15	Mon 12-1-15	100%																		
59	Conference call	Thu 19-3-15	Thu 19-3-15	100%																		
60	Delivery WG III	Fri 20-3-15	Fri 20-3-15	100%																		
61	<b>WG IV Data Protection</b>	<b>Thu 15-1-15</b>	<b>Fri 20-3-15</b>	<b>100%</b>																		
62	Conference call	Thu 15-1-15	Thu 15-1-15	100%																		
63	Conference call	Thu 12-2-15	Thu 12-2-15	100%																		
64	Delivery WG IV	Fri 20-3-15	Fri 20-3-15	100%																		
65	<b>WG V Development of tender, governance</b>	<b>Wed 17-9-14</b>	<b>Fri 20-3-15</b>	<b>100%</b>																		
66	Brainstorm session	Wed 17-9-14	Wed 17-9-14	100%																		
67	Conference call	Mon 26-1-15	Mon 26-1-15	100%																		
68	Conference call	Mon 16-2-15	Mon 16-2-15	100%																		
69	Conference call	Thu 19-2-15	Thu 19-2-15	100%																		
70	Conference call	Mon 9-3-15	Mon 9-3-15	100%																		
71	Conference call	Thu 12-3-15	Thu 12-3-15	100%																		
72	Delivery WG V	Fri 20-3-15	Fri 20-3-15	100%																		
73	<b>WG VI Transfer of Funds = included at FR</b>	<b>Thu 28-8-14</b>	<b>Wed 10-6-15</b>	<b>100%</b>																		
74	Delivery WG VI	Thu 28-8-14	Fri 15-5-15	100%																		
75	<b>Tender</b>	<b>Thu 2-4-15</b>	<b>Fri 17-7-15</b>	<b>100%</b>																		

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					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua
76	Prior information notice is published; 3 weeks plus 3 holidays (Easter 3+6 April + Dutch Kings day 27 April)	Thu 2-4-15	Mon 27-4-15	100%												
77	Deadline to information request	Wed 15-4-15	Wed 15-4-15	100%												
78	Draft answers to technical questions	Tue 7-4-15	Thu 16-4-15	100%												
79	Answer questions and process answers in the documents	Fri 17-4-15	Mon 27-4-15	100%												
80	<b>AB meeting</b>	<b>Tue 28-4-15</b>	<b>Wed 29-4-15</b>	<b>100%</b>												
81	In the morning: Last preps with the team	Tue 28-4-15	Tue 28-4-15	100%												
82	AB meeting in person; starts at 14:30 afternoon+diner; ends next day at 13:00	Tue 28-4-15	Wed 29-4-15	100%												
83	Presentations of the potential tender respondents; afternoon	Wed 29-4-15	Wed 29-4-15	100%												
84	Process the changes which are decided in AB meeting; 2 days	Thu 30-4-15	Fri 1-5-15	100%												
85	Final tender ending at 12:00h Hague time	Fri 1-5-15	Mon 1-6-15	100%												
86	Deadline for additional information request at 12:00h Hague time	Wed 20-5-15	Wed 20-5-15	100%												
87	Opening of the tenderers documents at 16:00h Hague time	Mon 1-6-15	Mon 1-6-15	100%												
88	Analysis of proposals	Tue 2-6-15	Fri 5-6-15	100%												
89	AB meeting 16:00-18:00 video conferencing	Mon 8-6-15	Mon 8-6-15	100%												
90	Decision tender and contracts; 2 weeks	Tue 9-6-15	Thu 18-6-15	100%												
91	Contract signature	Wed 8-7-15	Wed 8-7-15	100%												
92	Start development	Fri 17-7-15	Fri 17-7-15	100%												

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					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua
93	<b>Development - summary</b>	<b>Fri 17-7-15</b>	<b>Thu 14-1-16</b>	<b>0%</b>												
94	Start Development Regulation, e-CODEX, Convention	Fri 17-7-15	Fri 17-7-15	100%												
95	Finish Development Regulation, e-CODEX, Convention	Thu 14-1-16	Thu 14-1-16	0%												
96	<b>Development. Scrum based on prioritized Requirements list which may include comments as adjust in the demo's.</b>	<b>Tue 5-5-15</b>	<b>Mon 29-2-16</b>	<b>99%</b>												
97	Prepare development	Tue 5-5-15	Thu 16-7-15	100%												
98	Prepare test environment. Test environment includes external access for projectteam, ITTIG, Austria, Working groups, Pilot groups	Tue 5-5-15	Wed 15-7-15	100%												
99	<b>Timebox (Sprint) 6 days #1 - try out. Functional tests in timeboxes are performed by project group, working groups and pilot groups</b>	<b>Fri 17-7-15</b>	<b>Thu 23-7-15</b>	<b>100%</b>												
100	Sprint planning meeting: discuss list of requirements (priority and content)	<b>Fri 17-7-15</b>	Fri 17-7-15	100%												
101	Scrum meetings; development	<b>Fri 17-7-15</b>	Thu 23-7-15	100%												
102	Sprint review (demo for projectgroup + pilot States + all other Stakeholders)	Thu 23-7-15	Thu 23-7-15	100%												
103	<b>Timebox (Sprint) 10 days #2 ; this is the first Sprint for Pilot States to test</b>	<b>Fri 24-7-15</b>	<b>Thu 6-8-15</b>	<b>100%</b>												

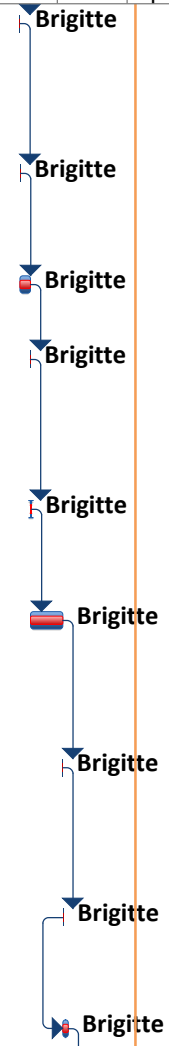


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					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua
119	<b>Timebox (Sprint) 10 days #6</b>	<b>Fri 18-9-15</b>	<b>Thu 1-10-15</b>	<b>100%</b>												
120	Sprint planning meeting: discuss list of requirements (priority and content)	<b>Fri 18-9-15</b>	Fri 18-9-15	100%												
121	Scrum meetings; development	<b>Fri 18-9-15</b>	Thu 1-10-15	100%												
122	Sprint review (demo for projectgroup + pilot States + all other Stakeholders)	Thu 1-10-15	Thu 1-10-15	100%												
123	<b>Timebox (Sprint) 10 days #7</b>	<b>Fri 2-10-15</b>	<b>Thu 15-10-15</b>	<b>100%</b>												
124	Sprint planning meeting: discuss list of requirements (priority and content)	<b>Fri 2-10-15</b>	Fri 2-10-15	100%												
125	Scrum meetings; development	<b>Fri 2-10-15</b>	Thu 15-10-15	100%												
126	Sprint review (demo for projectgroup + pilot States + all other Stakeholders)	Thu 15-10-15	Thu 15-10-15	100%												
127	<b>Timebox (Sprint) 10 days #8</b>	<b>Fri 16-10-15</b>	<b>Thu 29-10-15</b>	<b>100%</b>												
128	Sprint planning meeting: discuss list of requirements (priority and content)	<b>Fri 16-10-15</b>	Fri 16-10-15	100%												
129	Scrum meetings; development	<b>Fri 16-10-15</b>	Thu 29-10-15	100%												
130	Sprint review (demo for projectgroup + pilot States + all other Stakeholders)	Thu 29-10-15	Thu 29-10-15	100%												
131	<b>Timebox (Sprint) 10 days #9</b>	<b>Fri 30-10-15</b>	<b>Thu 12-11-15</b>	<b>100%</b>												
132	Sprint planning meeting: discuss list of requirements (priority and content)	<b>Fri 30-10-15</b>	Fri 30-10-15	100%												
133	Scrum meetings; development	<b>Fri 30-10-15</b>	Thu 12-11-15	100%												

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					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua
134	Sprint review (demo for projectgroup + pilot States + all other Stakeholders)	Thu 12-11-15	Thu 12-11-15	100%												
135	<b>Timebox (Sprint) 10 days #10</b>	<b>Fri 13-11-15</b>	<b>Thu 26-11-15</b>	<b>100%</b>												
136	Sprint planning meeting: discuss list of requirements (priority and content)	<b>Fri 13-11-15</b>	Fri 13-11-15	100%												
137	Scrum meetings; development; last functionalities.	<b>Fri 13-11-15</b>	Thu 26-11-15	100%												
138	Sprint review (demo for projectgroup + pilot States + all other Stakeholders)	Thu 26-11-15	Thu 26-11-15	100%												
139	<b>Timebox (Sprint) 10 days #11</b>	<b>Fri 27-11-15</b>	<b>Thu 7-1-16</b>	<b>100%</b>												
140	Sprint planning meeting: discuss list of requirements (priority and content)	<b>Fri 27-11-15</b>	Fri 27-11-15	100%												
141	Scrum meetings; development; last items for e-CODEX; Pilot States performs their last tests in this Sprint	<b>Fri 27-11-15</b>	Thu 7-1-16	100%												
142	Sprint review (demo for projectgroup + pilot States + all other Stakeholders)	Thu 7-1-16	Thu 7-1-16	100%												
143	<b>Last timebox (Sprint) 5 days #12</b>	<b>Fri 8-1-16</b>	<b>Thu 14-1-16</b>	<b>100%</b>												
144	Sprint planning meeting: discuss list of requirements (priority and content)	<b>Fri 8-1-16</b>	Fri 8-1-16	100%												
145	Daily scrum meeting; development	<b>Fri 8-1-16</b>	Thu 14-1-16	100%												





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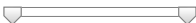





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					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua	April	July
146	Sprint review (demo for projectgroup + pilot States + all other Stakeholders)	Thu 14-1-16	Thu 14-1-16	100%														
147	Draft version of documentation ready	Thu 14-1-16	Thu 14-1-16	100%														
148	e-CODEX integration tests + changes software	Mon 2-11-15	Tue 15-12-15	100%														
149	Payment to developer 50%	Mon 29-2-16	Mon 29-2-16	100%														
150	<b>Data Protection and Security scan</b>	<b>Thu 1-10-15</b>	<b>Tue 1-3-16</b>	<b>56%</b>														
151	Draft plan	Thu 1-10-15	Wed 28-10-15	100%														
152	First meeting	Thu 3-12-15	Thu 3-12-15	100%														
153	Second meeting	Thu 11-2-16	Thu 11-2-16	100%														
154	Scan itself, exchange results and recommendations	Fri 4-12-15	Fri 29-4-16	50%														
155	Report	Mon 8-2-16	Fri 29-4-16	50%														
156	<b>Pilot</b>	<b>Fri 10-7-15</b>	<b>Mon 29-2-16</b>	<b>9%</b>														
157	Deadline final decision participation Pilot States	Fri 10-7-15	Fri 10-7-15	100%														
158	Kick off Development with the Pilot States	Fri 24-7-15	Fri 24-7-15	100%														
159	Kick off Pilot at infrastructure at Pilot States	Thu 11-2-16	Thu 11-2-16	100%														
160	<b>Pilot at infrastructure at Pilot States</b>	<b>Thu 11-2-16</b>	<b>Wed 30-3-16</b>	<b>50%</b>														
161	Pilot starts with technical tests including e-CODEX with dummy data	Thu 11-2-16	Wed 24-2-16	15%														
162	<b>Pilot Sprint 1</b>	Thu 11-2-16	Wed 24-2-16	<b>77%</b>														
163	Technical tests including e-CODEX with dummy data	Thu 11-2-16	Wed 24-2-16	75%														
164	New release for e-CODEX if needed	Wed 24-2-16	Wed 24-2-16	100%														



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					April	July	Octob	Janua	April	July	Octob	Janua	April	July	Octob	Janua
191	<b>Transition to maintenance</b>	<b>Fri 15-1-16</b>	<b>Thu 21-7-16</b>	<b>10%</b>												
192	Service provider meeting during Development 3x	Mon 27-7-15	Thu 14-1-16	100%												
193	Service provider prepares the transition by reading documents and can ask questions	Fri 17-7-15	Fri 29-4-16	0%												
194	Establishment of systems, methods and tools	Mon 2-5-16	Thu 21-7-16	0%												
195	Planning and coordination resources	Mon 2-5-16	Thu 21-7-16	0%												
196	Establishment of the maintenance services	Mon 2-5-16	Thu 21-7-16	0%												
197	Risk management	Mon 2-5-16	Thu 21-7-16	0%												
198	Overall coordination of activities	Thu 18-2-16	Thu 21-7-16	0%												
199	Test environment for maintenance	Thu 18-2-16	Thu 21-7-16	0%												
200	Transfer of knowledge	Thu 20-8-15	Thu 21-7-16	0%												
201	Download environment	Fri 15-1-16	Thu 21-7-16	0%												
202	Payment to developer 30%	Thu 21-7-16	Thu 21-7-16	0%												
203	<b>Follow-up care: developer and SP discuss issues</b>	<b>Thu 11-2-16</b>	<b>Wed 20-7-16</b>	<b>0%</b>												
204	Developer introduces issues	Thu 11-2-16	Fri 29-4-16	0%												
205	Service provider introduces issues	Mon 2-5-16	Wed 20-7-16	0%												
206	Documentation final versions	Wed 20-7-16	Wed 20-7-16	0%												
207	<b>Closing the project</b>	<b>Mon 1-8-16</b>	<b>Wed 31-8-16</b>	<b>0%</b>												
208	Evaluation with all parties involved. Lessons-learned	Mon 1-8-16	Wed 31-8-16	0%												
209	End-project report	Mon 15-8-16	Wed 31-8-16	0%												
210	Payment to developer 90 days after last instalment EC	Wed 30-11-16	Wed 30-11-16	0%												

Project: HCCH iSupport project pl  
Date: Tue 12-4-16

Task		External Milestone		Manual Summary Rollup	
Split		Inactive Task		Manual Summary	
Milestone		Inactive Milestone		Start-only	
Summary		Inactive Summary		Finish-only	
Project Summary		Manual Task		Deadline	
External Tasks		Duration-only		Progress	