# iSupport

#### Jira

http://209.12.95.53/secure/Dashboard.jspa

# Logging into Jira

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System Dashboard		🛱 Tools 🔻
Introduction	Login	
Welcome to JIRA New to JIRA? Check out the JIRA User's Guide.	Username Password Bemember my login on this computer Not a member? To request an account, please contact your JIRA administrators. Log In Can't access your account?	
Atlassian JIRA Project Manageme	nt Software (v6.4.8#64023-sha1:bab6790) · About JIRA · Report a problem	
Powered by a free All	assian JIRA evaluation license. Please consider purchasing it today.	
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Username = Enter Username Password = Enter Password

✓ <u>R</u>emember my login on this computer

#### Dashboard



 The Dashboard is visible immediately after successful login

## Select your project



 Check and select the project you are working on (if applicable)

#### Create Issue

Create Issue		Configure Fields	-
Project*	ViSupport (IS)		Â
Issue Type*	Task		
Summary*			
Priority	▲ Medium		
Component/s	None		
Description	Style - B I U A - A - 8 - 12 - 12 = 12 (B)	<b>+ +</b> ~ ~	
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Attachment	Drop files here to attach them		
	or		
	Select files		
Linked Issues	blocks		
Issue		- +	
	Begin typing to search for issues to link. If you leave it blank, no link will be made.		
Labels		-	-

- Click on Create or "c" to open the "Create Issue" window
- Choose 'Bug' for issue type.
- Unless there is a specific situation, you can choose 'medium' for priority.

#### Search



- Click on "Issues" to search for any open issues
- Choose Task, then Bug, to show test-issues only.
- Or choose Task, again task to show the requirements only.

#### **Issue Display**



 Once you have successfully completed the search for an issue, the item will be displayed

### Viewing Details of the issue

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 Click on the issue name (in this example, IS 508) to see the details

## Adding Comments and Screenshots

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- Comments can be added as necessary by clicking the "Comments" button
- Screenshots can also be added by using the "Comment" button

# Search Options

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	IS-511 Security requirements	Unassigned	Brigitte Voerman	*	TO DO	Unresolved	04/Aug/15	04/Aug/15
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favorite filters.	IS-509 Incoming Convention Chain with comments	Unassigned	helpdesk@protechsolutions.com	*	TO DO	Unresolved	28/Jul/15	31/Jul/15
	@ IS-508 Dummy	Unassigned	iSupport.Brazil	*	TO DO	Unresolved	24/Jul/15	24/Jul/15
	IS-507 Bugfor requirement id - 506	Unassigned	helpdesk@protechsolutions.com	*	TO DO	Unresolved	24/Jul/15	24/Jul/15
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	@ IS-504 270	Unassigned	helpdesk@protechsolutions.com	*	TO DO	Unresolved	22/Jul/15	22/Jul/15
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#### Online Jira Help and Overview

https://confluence.atlassian.com/display/JIRA/JIRA+101

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## Questions or Issues

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