**APPLICATION FOR THE POSITION OF LEGAL OFFICER**

***Summary application***

Candidates are requested to provide responses to the following questions:

|  |  |
| --- | --- |
| Family name(s): | Please insert text here |
| First name(s): | Please insert text here |
| Telephone number: | Please insert text here |
| E-mail address: | Please insert text here |
| Nationality(ies): | Please insert text here |
| **STUDIES** | I have completed  Bachelor’s degree  Please insert the name of the University here  Completed in: Please insert year  Master’s degree  Please insert the name of the University here  Completed in: Please insert year  LL.M.  Please insert the name of the University here  Completed or expected in: Please insert year  PhD/Doctor of Laws  Please insert the name of the University here  Completed or expected in: Please insert year |
| **PROFESIONAL EXPERIENCE** |  |
| **Total** number of years of **work experience**: | Please insert here the number of years |
| Number of years of work experience in the **adoption** field: | Please insert here the number of years  Please specify here where you gained this experience (e.g., private practice, government, academia, international organisation, NGO, other) |
| Number of years of work experience on **filiation** (excluding in the adoption field): | Please insert here the number of years  Please specify here where you gained this experience (e.g., private practice, government, academia, international organisation, NGO, other) |
| Number of years of work experience in the **child protection** field (excluding adoption and filiation): | Please insert here the number of years  Please specify here where you gained this experience (e.g., private practice, government, academia, international organisation, NGO, other) |
| Experience in **organising** conferences, seminars, training courses: | Yes  No  If yes, please provide here details of the activity(ies) and your role |
| Experience in making **presentations** at conferences, seminars, training courses: | Yes  No  If yes, please provide here details of the activity(ies) and your role |
| **PRIVATE INTERNATIONAL LAW** Courses and / or experience | Yes  No  If yes, please provide here details of the courses and/or experience |
| **COMPARATIVE LAW**  Courses and / or experience | Yes  No  If yes, please provide here details of the courses and/or experience |
| **DRAFTING CAPABILITIES** | LL.M.  Law review  Other publications |
| **LANGUAGES** |  |
| English: | Yes, native  Yes, but non-native  No  If non-native, please state your level\* |
| French: | Yes, native  Yes, but non-native  No  If non-native, please state your level\* |
| Other languages 1: | Please insert here the language  Yes, native  Yes, but non-native  No  If non-native, please state your level\* |
| Other languages 2: | Please insert here the language  Yes, native  Yes, but non-native  No  If non-native, please state your level\* |
| **OTHER COMMENTS:** | Please insert here |
| I have **attached** to my application: | 1. A *curriculum vitae*   Yes  No   1. A letter of motivation   Yes  No   1. A writing sample (an excerpt of any of your academic writings in English or French preferably in an area relevant to adoption/child protection)   Yes  No   1. One (or more) letters of recommendation –   Yes  No  **Please note that only applications with all the above documentation will be considered** |