

TABLE I – STATE OF ORIGIN
COSTS AND CONTRIBUTIONS
TO BE PAID IN REPUBLIC OF CROATIA
2016

Date completed:

This table is designed to provide prospective adoptive parents (“PAPs”) and other adoption actors with an overview of the costs and contributions (see p. 2 on the way to enter the “amount” in the tables) which may need to be paid in the above-mentioned State of origin when undertaking an intercountry adoption from that State. Unless indicated otherwise, the costs listed are for the adoption of ONE child.

Please note: In order to obtain a comprehensive overview of the costs and contributions which may need to be paid by the PAPs, one will need also to refer to Table II (costs and contributions to be paid in the receiving State) as completed by the receiving State in which the PAPs habitually reside.

Additional amounts, such as **travel costs** (which may include airfares and accommodation) may apply (see “travel requirements” section below) but only general information concerning this is requested in this table, not actual costs.

COSTS			
Purpose of the service covered by the cost	Charged by	Name of the authority, body or person	Amount ⁴ [currency]
Administrative application fee ⁵	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA x N/A		
Administrative processing fee ⁶	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA x N/A		
Court fees	<input type="checkbox"/> CT x N/A		
Visa(s) for PAPs to enter the State of origin	x PA <input type="checkbox"/> N/A	Embassy Consulate	480,00 HRK
Specialised professionals	Legal services (e.g., legal advice and representation in the State of origin)	<input type="checkbox"/> AB SO <input type="checkbox"/> AB RS ⁷ <input type="checkbox"/> OP x N/A	
	Notary's fees	<input type="checkbox"/> OP x N/A	
	Medical services (e.g., health examination for the child)	<input type="checkbox"/> OP x N/A	
	Psychologists / counselling	<input type="checkbox"/> AB SO <input type="checkbox"/> AB RS ⁶ <input type="checkbox"/> OP x N/A	

⁴ For each category of costs, please indicate the currency, fixed amount, if applicable, or the range (minimum to maximum) that is charged for each category. See also p. 2 of this document for more details on the way to enter the “amount” in the tables.

⁵ States should use this category to indicate whether they charge a standard fee when PAPs submit an application to adopt.

⁶ States should use this category to indicate whether they charge subsequent fees at different stages of the adoption procedure (e.g., when the matching is done).

⁷ Only applicable if not included already in the costs for services by a receiving States accredited body mentioned in Table II.

⁸ *Ibid.*

Specialised professionals	Interpreter in the State of origin	<input type="checkbox"/> AB SO <input type="checkbox"/> AB RS ⁹	Private translator	Approx. 200,00 HRK for 1 hour of simultaneous translation (it depends of the language and the number of hours)
	Other: [please specify]	<input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A		
Documentation	Birth certificate(s) of the child	<input checked="" type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> N/A	Register Office	40 HRK
	Passport from the State of origin	<input checked="" type="checkbox"/> PA <input type="checkbox"/> N/A	Police department	630,00 HRK
	Legalisation of documents in the State of origin	<input type="checkbox"/> PA <input type="checkbox"/> CT <input checked="" type="checkbox"/> N/A		
	Translation of documents in the State of origin	<input type="checkbox"/> AB SO <input type="checkbox"/> AB RS ¹⁰ <input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Private translator	Approx. 100 HRK per translation of 1 card (it depends on the language and the number of the cards)
	Other: [please specify]			
Other costs charged by an AB of the State of origin (not included in other categories) [please specify]		<input type="checkbox"/> AB SO <input checked="" type="checkbox"/> N/A		
Emigration / Exit fees for the child (e.g., fee to exit the State) ¹¹		<input type="checkbox"/> PA <input checked="" type="checkbox"/> N/A		
Other: [please specify]				

CONTRIBUTIONS			
Purpose	Charged by	Name of the authority, body or person	Amount [currency]
Contributions demanded by the State of origin [Please specify for what purpose this money is collected]	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input checked="" type="checkbox"/> N/A		
Contributions demanded by an accredited body of the State of origin [Please specify for what purpose this money is collected (e.g. for the care of the child)]	<input type="checkbox"/> AB SO <input checked="" type="checkbox"/> N/A		

TRAVEL REQUIREMENTS

[Please specify if prospective adoptive parent(s) is / are required to personally travel to the State of origin and the number of compulsory trips¹² as well as the minimum number of days which he / she / they are required to stay in the State of origin].

It depends on the case. Minimum is two trips to the Republic of Croatia. First trip is for around 20 days. Second trip is for around 10 days.

⁹ *Ibid.*

¹⁰ *Ibid.*

¹¹ This category of costs does not refer to costs associated with the immigration of the child *into* the receiving State; instead, it refers to any fees charged by the authorities of the State of origin in order for the child to *exit* the territory.

¹² States should be aware of the psychological trauma to the child which could occur when several trips are made to meet the child before he or she is finally entrusted to the adoptive parents.

TABLE II - RECEIVING STATE
COSTS AND CONTRIBUTIONS
TO BE PAID IN THE REPUBLIC OF CROATIA
2016

Date completed:

This table is designed to provide prospective adoptive parents ("PAPs") and other adoption actors with an overview of the costs and contributions (see p. 2 on the way to enter the "amount" in the tables) which may need to be paid in the above-mentioned receiving State when undertaking an intercountry adoption to that State. Unless indicated otherwise, the costs listed are for the adoption of ONE child.

Please note: In order to obtain a comprehensive overview of the costs and contributions which may need to be paid by the PAPs, one will need also to refer to Table I (costs and contributions to be paid in the State of origin) as completed by the State of origin in which the child habitually resides.

Additional amounts, such as **travel costs** (which may include airfares and accommodation) may apply but are not included in this table.

SECTION I: GENERAL FIXED COSTS
TO BE PAID IN THE RECEIVING STATE
(regardless of the State of origin from which the adoptable child comes)

COSTS			
Purpose of the service covered by the cost	Charged by	Name of the authority, body or person	Amount ¹³ [currency]
Charged by an authority			
Administrative application fee ¹⁴	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input checked="" type="checkbox"/> N/A		
Administrative processing fee ¹⁵	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input checked="" type="checkbox"/> N/A		
Court fees	<input checked="" type="checkbox"/> CT <input type="checkbox"/> N/A	Municipal Court	from 150,00 HRK to 300,00 HRK
Documentation	Certificates issued in the receiving State (e.g., birth, marriage, criminal records)	<input checked="" type="checkbox"/> PA <input type="checkbox"/> CT <input type="checkbox"/> N/A	Register Office Ministry of Justice 80,00 HRK 30,00 HRK
	Passports (for PAPs and child)	<input checked="" type="checkbox"/> PA <input type="checkbox"/> N/A	Police department from 390,00 HRK to 630,00 HRK

¹³ For each category of costs, please indicate the currency, fixed amount, if applicable, or the range (minimum to maximum) that is charged for each category. See also p. 2 of this document for more details on the way to enter the "amount" in the tables.

¹⁴ States should use this category to indicate whether they charge a standard fee when PAPs submit an application to adopt.

¹⁵ States should use this category to indicate whether they charge subsequent fees at different stages of the adoption procedure (*e.g.*, when the matching is done).

Documentation	Immigration procedures for the child in the receiving State (e.g., visa or other entry requirement)	<input checked="" type="checkbox"/> PA <input type="checkbox"/> N/A	Embassy or Consulate	480,00 HRK
	Other: [please specify]			

Charged by an AB in the RS¹⁶

Purpose of the service covered by the cost	Charged by	Name of AB	Amount [currency]
Opening of the adoption case file	<input type="checkbox"/> AB RS <input checked="" type="checkbox"/> N/A		
Administration and file processing costs	<input type="checkbox"/> AB RS <input checked="" type="checkbox"/> N/A		
Membership of the AB	<input type="checkbox"/> AB RS <input checked="" type="checkbox"/> N/A		
Other administrative costs / fee for overhead [please explain what fees cover]	<input type="checkbox"/> AB RS <input checked="" type="checkbox"/> N/A		

Please note: add as many rows to the table as required, according to the number of ABs present in your State.

Charged by an authority, an AB or other person

Purpose of the service covered by the cost	Charged by	Name of the authority, body or person	Amount [currency]
Home study (preparation of the psychosocial evaluation on suitability to adopt of PAPs)	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> AB RS <input type="checkbox"/> AP RS <input checked="" type="checkbox"/> PA <input type="checkbox"/> N/A	Centre for Social Welfare	Free of charge
General preparation, education and training programs for PAPs ¹⁷	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> AB RS <input type="checkbox"/> AP RS <input checked="" type="checkbox"/> PA <input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Centre for Social Welfare, NGO's	Free of charge
Medical services and related certificates (e.g., health examination for PAPs)	<input type="checkbox"/> AB RS <input type="checkbox"/> AP RS <input checked="" type="checkbox"/> PA <input type="checkbox"/> OP <input type="checkbox"/> N/A	Family doctors and specialists in hospitals	Free of charge
Legal advice and representation	<input type="checkbox"/> AB RS <input type="checkbox"/> AP RS <input type="checkbox"/> OP <input checked="" type="checkbox"/> N/A		

¹⁶ See Section II for specific costs according to each State of origin.

¹⁷ *Ibid.*

Additional psychological services (e.g., for special needs children and other services provided to the child)	<input type="checkbox"/> AB RS <input type="checkbox"/> AP RS <input checked="" type="checkbox"/> PA <input type="checkbox"/> OP <input type="checkbox"/> N/A	Experts form the hospitals and health clinics	Free of charge
Post-adoption counselling	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> AB RS <input type="checkbox"/> AP RS <input checked="" type="checkbox"/> PA <input checked="" type="checkbox"/> OP <input type="checkbox"/> N/A	Centre for Social Welfare, NGO's	Free of charge

Others costs			
Purpose of the service covered by the cost	Charged by	Name of the authority, body or person	Amount [currency]
[please specify]			

SECTION II: OTHER POSSIBLE COSTS

(Which may or may not be incurred by PAPs, depending upon the State of origin from which the adoptable child comes. Please ensure that the same costs are reported either in Table I (State of origin) or Table II (receiving State) but not in both)

Purpose of the service covered by the cost	Charged by	State of origin ¹⁸	Amount [currency]
Legalisation of documents in the receiving State	<input type="checkbox"/> PA <input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 1]	
	<input type="checkbox"/> PA <input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 2]	
	<input type="checkbox"/> PA <input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 3]	
Translation of documents in the receiving State	<input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 1]	
	<input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 2]	
	<input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 3]	
Other (e.g., in the case of adoptions not mediated in the SO by an AB ¹⁹)	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 1]	
	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 2]	
	<input type="checkbox"/> CAN <input type="checkbox"/> CAR <input type="checkbox"/> PA <input type="checkbox"/> OP <input type="checkbox"/> N/A	[NAME OF SO 3]	

[NAME OF THE STATE OF ORIGIN 1]	Charged by AB	Amount [currency]
Programme costs (e.g., costs to pay the representative in the State of origin, administrative / rental costs if applicable)	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
	[NAME OF AB 1]	
	[NAME OF AB 2]	

¹⁸ Please note that the number of documents to be translated will depend on each State of origin. However, the

price of the translation will be according to professionals' fees in the receiving State.

¹⁹ These adoptions are not considered a good practice although they are permitted under the 1993 Hague Convention.

Communication costs (<i>e.g.</i> , telephone, internet, video-conferencing associated with a particular country)	[NAME OF AB 3]	
Specific preparation, education and training programmes for PAPs	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
Preparation of post-adoption reports	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
Other	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	

[NAME OF THE STATE OF ORIGIN 2]	Charged by AB	Amount [currency]
Programme costs (<i>e.g.</i> , costs to pay the representative in the State of origin, administrative / rental costs if applicable)	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
Communication costs (<i>e.g.</i> , telephone, internet, video-conferencing associated with a particular country)	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
Specific preparation, education and training programmes for PAPs	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
Preparation of post-adoption reports	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
Other	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	

Please note: please complete one table for each State of origin with which your State works. Every table should contain one row for each accredited body authorised to work in the particular State of origin.

**SECTION III: CONTRIBUTIONS DEMANDED BY AN AB
FOR A SPECIFIC STATE**

[NAME OF THE STATE OF ORIGIN 1]	Charged by AB	Amount [currency]
Contributions demanded by the accredited body of the receiving State [Please specify for what purpose the money is collected]	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
	[NAME OF AB 4]	
	[NAME OF AB 5]	

[NAME OF THE STATE OF ORIGIN 2]	Charged by AB	Amount [currency]
Contributions demanded by the accredited body of the receiving State [Please specify for what purpose the money is collected]	[NAME OF AB 1]	
	[NAME OF AB 2]	
	[NAME OF AB 3]	
	[NAME OF AB 4]	
	[NAME OF AB 5]	

Please note: please complete one table for each State of origin with which your State works. Every table should contain one row for each accredited body authorised to work in the particular State of origin.

SECTION IV: FINANCIAL ASSISTANCE

FINANCIAL ASSISTANCE AVAILABLE TO PAPs (e.g., tax benefits or other allowances)			
Purpose	Applicable to all PAPs?	Name of authority, body or person providing assistance	Amount [currency]

FINANCIAL ASSISTANCE AVAILABLE TO ABs (e.g., subsidies, tax benefits or other assistance)			
Purpose	Applicable to all ABs?	Name of authority, body or person providing assistance	Amount [currency]