

iSupport

cross-border recovery
of maintenance obligations
*pour le recouvrement transfrontière
des obligations alimentaires*



Agenda

November 2014

AGENDA

MEETING OF THE iSUPPORT ADVISORY BOARD

(Permanent Bureau, The Hague, 4-5 December 2014)

Proposed by the Permanent Bureau

*Document for the attention of the iSupport Advisory Board
(Meeting of 4-5 December 2014)*

AGENDA

The meeting of the Advisory Board will take place at the offices of the Permanent Bureau (Churchillplein 6b, 2517 JW The Hague) from Thursday 4 December (9.00 a.m.) to Friday 5 December 2014 (6.00 p.m.).

This Agenda is proposed by the Permanent Bureau. It is recognised that the Advisory Board members may have other issues that they wish to address and as such, this Agenda will be treated with some flexibility and may need to be modified as the meeting progresses.

It is proposed that the sessions will begin at 9.00 a.m. and end at 6.00 p.m. with a lunch break at the Permanent Bureau from 1.00 to 2.30 p.m. There will be breaks for coffee and tea during each of the sessions.

Thursday 4 December 2014

- 9.00 a.m. **Opening of the meeting of the iSupport Advisory Board**
- Opening remarks by Christophe Bernasconi, Secretary General of the Hague Conference on Private International Law
- 9.15 a.m. **“Tour de table”**
- 9.45 a.m. **Introduction**
- Presentation by Philippe Lortie, First Secretary
- 10.30 a.m. **Role of the Advisory Board**
- Presentation by Philippe Lortie, First Secretary
- (See the document entitled “Advisory Board General Description” distributed with the draft Agenda)*
- 11.00 a.m. *Coffee break*
- 11.15 a.m. **Presentation of systems and processes**
- **British Columbia**, Canada, Hannah Roots, Managing Director, Family Maintenance Enforcement Program
 - **Norway**, Floor de Jongh Bekkali, Head of Child Support Section / NAV National Office for Social Insurance Abroad
 - **New Jersey**, USA, Alisha Griffin, Director, Department of Child Support Services, California, USA
 - **Netherlands**, Leo de Bakker, Director, Landelijk Bureau Inning Onderhoudsbijdragen (LBIO)
- (20-minute presentations each plus questions & discussions)*
- 1.00 p.m. *Lunch break*

- 2.30 p.m. **Fact finding missions of CAs of States Partners**
 - General report by Juliane Hirsch, Legal Consultant iSupport
(oral report)
- 3.00 p.m. **Deliverables**
 - Presentation by Brigitte Voerman, Project Director iSupport, and
 Juliane Hirsch, Legal Consultant iSupport
*(See the document entitled “HCCH iSupport Deliverables 0.09” distributed
 with the draft Agenda)*
- 3.30 p.m. **Monitoring payments & transfer of funds**
 - Discussion lead by Philippe Lortie, First Secretary, as to the inclusion of
 such components in iSupport at this stage of the project
 - Discussion of a possible Questionnaire in this area
- 4.15 p.m. *Coffee break*
- 4.30 p.m. **Preliminary discussion of possible business models including a tender**
 - Discussion lead by Philippe Lortie, First Secretary
- 6.00 p.m. *End of session*
- 7.00 p.m. *Dinner offered by the iSupport project (details available at the meeting)*

Friday 5 December 2014

- 9.00 a.m. **Data protection**
 - Presentation by Brigitte Voerman, Project Director iSupport
 - Discussion of the work programme of the Working Group including the
 possibility of an additional questionnaire
*(See the document entitled “Analyses of Questionnaire 1 Responses in
 relation to Data Protection” which will be distributed at the meeting)*
- 10.00 a.m. **Secured communications**
 - Presentation by Carsten Schmidt, Project Coordinator, e-CODEX
(See the e-CODEX documents distributed with the draft Agenda)

- 11.00 a.m. *Coffee break*
- 11.15 a.m. **Technical requirements**
- Presentation by Brigitte Voerman, Project Director iSupport
 - Discussion of the work programme of the Working Group
- (See the document entitled "Compilation of Questionnaire 1 Responses" distributed with the draft Agenda)*
- 12.15 p.m. **Functional requirements**
- Presentation by Members of the iSupport Team
 - Discussion of the work programme of the Working Group
- (See the document entitled "Compilation of Questionnaire 1 Responses" distributed with the draft Agenda)*
- 1.00 p.m. *Lunch break*
- 2.30 p.m. **Functional requirements (cont.)**
- Presentation by Members of the iSupport Team
 - Discussion of the work programme of the Working Group
- (See the document entitled "Compilation of Questionnaire 1 Responses" distributed with the draft Agenda)*
- 3.30 p.m. **Continuation of the discussion of possible business models including a tender**
- Discussion lead by Philippe Lortie, First Secretary
 - Discussion of the work programme of the Working Group
- 4.15 p.m. *Coffee break*
- 4.30 p.m. **Conclusions and Recommendations and next steps**
- 6.00 p.m. *End of session*